

**Arrow Academy of Excellence**  
**Board of Directors Monthly Meeting**

Date: September 15, 2016

Time: 5:30 p.m.

Location: Arrow Academy -645 Semmes Ave, Memphis, TN 38111

**Meeting Agenda:**

Call to Order- Board President, Barbara Conway

**Old Business:** Includes Board notes and discussions

Board will approve minutes of August board meeting submitted by Board administrator.

Board will approve the 2016 contract for Principal/Director Dr. Raychellet Williamson presented by Director Preston King, Education committee chair.

Treasurer and finance committee person, Loretta Webber will provide a review school financials.

Fundraising committee chair, Chris Cherry will provide a report for continued and any upcoming fundraising events.

Principal's written report will be review by board, Dr. Williamson and her staff are hosting Parents Open House and she will be unable to attend the meeting.

**New Business:**

**Finance committee will provide an update on journal entries and posting updates for 2015 audit;**

**Board secretary to provide update on Board minutes, agenda and board bios' required for the audit. A copy of this information should be maintained in a file onsite at AAE for efficient access by the auditor.**

**Bylaws committee will provide an update on the final changes and additions to the Bylaws.**

**Attachments include: August minutes, principals contract, principal's report and financials.**

Next meeting date: **October 13, 2016**

## Mission

*We prepare, develop and launch (K-3) learners on a trajectory for college and career readiness, to compete globally and contribute locally. By focusing our students on their responsibilities to the environment, the economy, and the social contexts in which they live, we empower them to discover and achieve their dreams. Our school's ultimate aspiration is to develop community members who demonstrate strong skills of curiosity, resiliency, reflection, and collaboration through the capacity to meet state and national standards.*