

Arrow Academy of Excellence

Board of Directors

Monthly meeting: February 12, 2015

Time 5:30 pm

Agenda:

Meeting opening	5:30
Review and approve Board Minutes. Secretary	5:50
Principals Repots, Dr. Williamson	6:00 pm
Treasurers Report, Loretta Webber	6:20
Grant Funds Report, Dr. Derek Henson	6:45
Presidents report	7:00
Q&A	
Adjourn	7:30

**Arrow Academy of Excellence**

**2015 Board Meeting**

**Date: January 8, 2015**

**Time: 5:30 pm**

**Place: 645 Semmes Ave**

**Agenda for this meeting:**

**Opening – Board President**

**Review and approve Board minutes: Lajoyce Harris**

**Board Vote for Parent Member- Board President**

**Discuss for approval ADP payroll use- Board President (Treasurer unavailable)**

**Review meeting agenda for January Board Training and Planning session**

Arrow Academy of Excellence  
Board of Directors

Monthly meeting: December 16, 2014

Place: Arrow Academy of Excellence, 645 Semmes Ave

Time: 5:30 pm

Opening Prayer:

Meeting called to order- Barbara Conway, Board President

- Reading of Minutes - LaJoyce Harris, Board Secretary
- AAE updates/progress – Dr. Raychellet Williamson, Principal
- Financial Report - Loretta Webber, Board Treasurer
- Audit Report – Barbara Conway, President
- Updates for Policy and Procedures- Director Preston King
- Introduction to Board of Parent Representative - Dr. Williamson

Q & A

Meeting adjourned

Arrow Academy of Excellence

Board of Directors

Monthly meeting: November 13, 2014

Place: Arrow Academy of Excellence, 645 Semmes Ave

Time: 5:30 pm (please note the time change as it becomes dark much sooner and safety reasons)

Opening Prayer:

Meeting called to order- Barbara Conway, Board President

Reading of Minutes - LaJoyce Harris, Board Secretary

Financial/Audit Report - Loretta Webber, Board Treasurer

AAE updates/progress – Dr. Raychellet Williamson, Principal

Bylaws committee report – Preston King- Board Director/Chairman

Grants/ Funding updates – Derek Henson, Board VP

Q & A

Meeting adjourned

Arrow Academy of Excellence Charter School

Board of Directors

Monthly Meeting

Date: October 9, 2014

Time & Place: 6:30 pm - Arrow Academy 645 Semmes Ave, Memphis, TN 38111

Meeting Call to Order- Board Chair

**New Business:**

Reading of School Mission – Board Secretary

Reading of Previous Board minutes- Board Secretary

Report of Schools progress, changes, challenges: Kudos – School Leader

Financial report – Board Treasurer

Review of RFI for state audit – Board Chair

**Old Business:**

Report of Board Policy and Procedures: - Preston King

Q & A - 15 minutes

Call for adjournment – 8:30 pm

October 8, 2014

The Board will hold its monthly meeting as scheduled for Thursday, October 9, 2014. I have attached the meeting agenda which we will follow. The main focus for this meeting will be the financial audit and review of the request for information.

Dr. Williamson will provide her report on the schools progress and any other pertinent information to the Board. We appreciate the hard work of Principal Williamson and the entire staff. They continue to work diligently to ensure the success of our students and the growth of Arrow Academy.

The financial report will be given by our Board Treasurer and the Board secretary will read minutes from our previous meeting for review and approval. The August 2014, board minutes have been submitted for posting to the schools Board site.

I will meet with the Board treasurer and school's bookkeeper on Friday, October 10<sup>th</sup> to discuss the information needed from the Board and how to provide it to her for the audit.

Thanks to everyone for their full support.

Barbara Conway

Arrow Academy of Excellence  
Board of Directors

Arrow Academy of Excellence Charter School

Monthly Board Meeting

Thursday, September 11, 2014

Meeting Call to Order 6:30 PM

Minutes from previous meeting read by Secretary-Dir. Lajoyce Harris 6:45 pm

Treasurer's report/school audit –presented by Dir. Loretta Webber 7:00 pm

Administrators Report- update of schools progress since last meeting 7:20 pm

Report from bylaws committee-regarding Board Policy and Procedures 7:45 pm

Q & A

Meeting adjourn 8:15 pm.

Arrow Academy of Excellence  
Board of Directors Meeting

Monthly meeting: August 14, 2014

Time: 6:30 pm

Agenda:

Meeting called to Order- Barbara Conway, President

Review and approved Board Minutes- Lajoyce Harris, Secretary

Review Annual Budget: - Loretta Webber, Board treasurer

Principals Report – Dr. Raychallett Williamson

Review of Bylaws and policies: Preston King, Director



Arrow Academy of Excellence  
Board of Directors Meeting

Monthly meeting: July 10, 2014

Time: 6:30 pm

Agenda:

Meeting called to Order- Barbara Conway, President

Review and approved Board Minutes- Lajoyce Harris, Secretary

Board Review to finalize Principal Position - Preston King, Bylaws/HR committee

Financial Report- Loretta Webber, Board Secretary

Q&A, Old Business – Barbara Conway, President

Meeting adjourned

Arrow Academy of Excellence  
Board of Directors Meeting

Monthly meeting: June 7, 2014

Time: 6:30 pm

Agenda:

Meeting called to Order- Barbara Conway, President

Review and approved Board Minutes- Lajoyce Harris, Secretary

Report of New Hire for Principal - Preston King, Bylaws/HR committee

Financial Report- Loretta Webber, Board Secretary

Q&A, Old Business – Barbara Conway, President

Meeting adjourned

Arrow Academy of Excellence  
Board of Directors Meeting

Monthly meeting: May 8, 2014

Time: 6:30 pm

Agenda:

Meeting called to Order- Barbara Conway, President

Review and approved Board Minutes - Secretary

Report of School Year end – Interim Director, Lajoyce Harris

Financial Report- Loretta Webber, Board Secretary

Q&A, Old Business – Barbara Conway, President

Meeting adjourned

Arrow Academy of Excellence

Executive Board Meeting

Thursday, April 10, 2014

Meeting Time: 6:00 pm

Place: 645 Semmes Ave, 2<sup>nd</sup> Floor Conference Room

Agenda:

Meeting Call to Order: Board President

Reading and approval of Board minutes previous meeting- Loretta Webber-Treasurer

- Directors Report -(staff development, summer school and student assessment- Lajoyce Harris – 10 minutes
- Treasurer's Report- Account balances and vendor payments – Loretta Webber 10 minutes
- Review of CSP Grant and Funds availability- Dr. Derek Henson – 10 minutes
- Presidents Report- Fundraising report and ideas, OSC Board update, recruitment of additional Board members. 10 minutes
- Open discussion of pertinent Board items (principal, (**former employee dismissal Board President will report**) student cost and payroll for summer camp.
- Meeting will adjourn at 8:00 pm promptly.

Arrow Academy of Excellence Board Meeting

March 17, 2014

Time: 6:30 pm

Place: 645 Semmes Ave, Memphis, TN 38111

The monthly meeting of Arrow Academy of Excellence has been re-scheduled for Monday, March 17, 2014 due to the traveling schedule of several board members:

Meeting Agenda:

Meeting call to order- Board President

Business to Discuss:

- Review and approved minutes from last meeting.
- Review and discuss AAE contract employee agreement for: Flossie Ware and Tina Calhoun
- Review current budget for next three months.
- Review and discuss new agreement for AAE Bookkeeper
- Discuss nominations for new Board members

Discuss any new business:

Grant Funding – Dr. Derek Henson

Verification of staff development – Preston King

Open discussion:

Adjourn