

Meeting Organizer: Chair-Barbara Conway
Meeting Location: Arrow Academy of
Excellence **School District:** Shelby County
School #: 901-207-1891

Arrow Academy of Excellence
January 2022 Board of Directors Meeting
Agenda

Date: February 10, 2022 **Time:** 6:00 pm

This will be a VIRTUAL MEETING due to the increase in Covid cases.

You will receive a link to the TEAM meeting site by email.

Location: 645 Semmes St, Memphis, TN 38114

Call to Order – Barbara Conway – Board Chair

Old Business:

Review minutes from January board meeting

New Business

- **Financial Reporting for period ending January 31, 2022- Director Webber/Beverly A.**
- **Update on Annual Audit – Loretta Webber- Board Treasurer**
- **Principal’s report: Update – Dr. Bridget Lee**

Next meeting date: March 10, 2022

“Since August 2017 to date we have received over \$550,000.00 in Grants and other Funds”

Vision

“We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction and collaboration thrive among our students.”

Missions

Arrow Academy of Excellence
provides a nurturing learning environment where academic and personal

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**excellence promote the development of literacy, numeracy, and social skills that
help build a foundation for a successful future**

Charter School Board Meeting Minutes

Arrow Academy of Excellence School Board Meeting Minutes Recorded - February 10th, 2022

Barbara Conway at 6:10 p.m., called the meeting to order.

MISSION STATEMENT

Vision:

We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction, and collaboration thrive among our students.

Mission:

ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL provides a nurturing learning environment where academic and personal excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future.

(Mission should always be stated to ensure the focus of any meeting is pertaining to our overall mission and that we know and understand our mission)

MEETING PARTICIPANTS

MEMBERS	ATTENDANCE
Barbara Conway	Present (via TEAMS)
Dr. Derek Henson	Present (via TEAMS)

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Chris Cherry	Absent
Miles Thomas	Present (via TEAMS)
Preston King	Present (via TEAMS)
Loretta Webber	Present (via TEAMS)
Dr. Bridget Lee	Absent
LaJoyce Harris	Present (via TEAMS)
Keidra Duncan	Absent

MINUTES APPROVAL

January minutes were reviewed, motion was made by Dr. Henson to accept the minutes with corrections. Preston King seconded, motion passed

Board Notes

Voting Items:

Board Topics to address: Old

Business Closed Items:

- Review meeting minutes for January 2022 board minutes

New Business- Open Items

- **Financial Reporting for period ending January 31st, 2022**
 - Discussion of slight decrease in payroll due to COVID Days, etc.
 - Discussion of Comcast expenses and last expenses due to technology labs
 - Discussion of miscalculated Olivet Sharing Corp. line expense due to excel error
 - Discussion of Rushing Plumbing expense
 - Discussion of Donation Funds
 - Discussion of AAE Amazon Carers Initiative & Kroger Shopping Initiatives
 - Discussion of PNL Report

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- Discussion School Nurse and Payroll Expense
- Discussion of BookKeepers Report
- Loretta Webber moved to accept financials with corrections, Preston King seconded, motion passed
- **Audit Report - Discussion**
- **Principal's Report Discussion**
 - Discussion of Poplar Healthcare
 - Discussion of Families without power
 - Discussion of Teacher Assistant and School Nurse Hiring
 - Discussion of Facilities and Playground Update
 - Water Bottle Refilling installed
 - Discussion of Virtual Christmas Program
 - Discussion of School Zone, Speed Bumps, etc. to help subside danger
 - Discussion of Angel Tree Kids

Budget Discussions

- No Budget Discussions were held during this meeting

Principal's Report (for Detail See Report)

A. School Enrollment (100) / Projected (107)

Grade	Number of Students
KK	10
1 st	19
2 nd	19
3 rd	18
4 th	18
5 th	16

B. School Operations

- a. Poplar Health Care – is continuing with our weekly school visits.
- b. We have a few families that are still experiencing power outages.

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- c. We will meet with the Charter School Office to begin our 10 years renewal process.
- d. AAE's audit is complete.

C. Facilities Update

- a. Next priority steps – kitchen bids, playground equipment, secured fence for backyard, awning for the front of the building, signage on the front and right side of the building, windows
- b. The Rockkind and Wagner Foundation is interested in donated money to our school over the next 3years. I have attached a brochure about their company.

D. Calendar

- a. Parent-Teacher Conferences Tuesday, February 15th
- b. Professional Learning Day Monday, February 21st (student's out)

Next Meeting

Date: March 10th, 2022, 6:00 pm Arrow Academy of Excellence Charter School

There being no further business to be transacted, and upon motion duly made by Preston King, seconded by Loretta Webber, the meeting was adjourned at 7:22 p.m