

Arrow Academy of Excellence
April 2022 Board of Directors Meeting
Agenda

Date: May 12, 2022 **Time: 6:00 pm**

This is an in-person meeting:

Location: 645 Semmes St, Memphis, TN 38114

Call to Order – Barbara Conway – Board Chair

Old Business:

Board vote to approve February, March and April meeting minutes.

New Business

- **Financial Reporting for period ending April 30, 2022- Director Webber/Beverly A.**
- **Update on written Audit procedures**
- **Update from Education committee- Director King**
- **Update from Vice Chair – Dr. Henson Board Training**
- **Principal’s report: Update – Dr. Bridget Lee**

Next meeting date: June 9, 2022

Vision

“We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction and collaboration thrive among our students.”

Missions

Arrow Academy of Excellence
provides a nurturing learning environment where academic and personal
excellence promote the development of literacy, numeracy, and social skills that
help build a foundation for a successful future

Charter School Board Meeting Minutes

Arrow Academy of Excellence School Board Meeting Minutes Recorded - May 12th, 2022

Barbara Conway at 6:47 p.m., called the meeting to order.

MISSION STATEMENT

Vision:

We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction, and collaboration thrive among our students.

Mission:

ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL provides a nurturing learning environment where academic and personal excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future.

(Mission should always be stated to ensure the focus of any meeting is pertaining to our overall mission and that we know and understand our mission)

MEETING PARTICIPANTS

MEMBERS	ATTENDANCE
Barbara Conway	Present
Dr. Derek Henson	Present
Chris Cherry	Absent
Miles Thomas	Present
Preston King	Present
Loretta Webber	Present (via TEAMS)
Dr. Bridget Lee	Present
LaJoyce Harris	Present
Keidra Duncan	Absent

MINUTES APPROVAL

February, March and April minutes were reviewed with no corrections, Dr.Henson motioned to pass the minutes, Preston King seconded, motion passed.

Board Notes

Voting Items:

Board Topics to address: Old

Business Closed Items:

- Review meeting minutes for April 2022 board minutes

New Business- Open Items

- **Financial Reporting for period ending April 30th, 2022**
 - Discussion of pinnacle bank account and changes that need to be made to promote movement
 - Director Webber made a motion that each individual board member make a \$150 donation to satisfy Pinnacle reserve account requirements, Dr. Henson seconded, motion passed
 - Discussion of Comcast expenses and last expenses due to technology labs
 - Discussion of air spring being reimbursable
 - Discussion of PNL Report
 - Discussion School Nurse and Payroll Expense
 - Discussion of BookKeepers Report
 - Director Webber made a motion to pass financials with clarifications on Treasurer's Report regarding textbook and instructional tech
- **Update on written Audit procedures**
- **Update from Education committee - Director King**
- **Update from Vice Chair - Dr. Henson**
- **Principal's Report Discussion**
 - Discussion of Poplar Healthcare
 - Discussion of donations from various organizations

Budget Discussions

- No Budget Discussions were held during this meeting

Principal's Report (for Detail See Report)

A. School Enrollment (95) / Projected (107)

Grade	Number of Students
KK	14
1 st	20
2 nd	16
3 rd	16
4 th	15
5 th	14

B. School Operations

- a. Poplar Health Care – is continuing with our weekly school visits.
- b. The Charter School Renewal visit will happen in the Fall.
- c. We are looking for funds/grants to help in getting a STEM Program started at AAE.
- d. AAE is applying for the Charter School Facilities Fund Grant which may be awarded up to \$500,000 in facilities funds. The deadline is Friday May 20th.
- e. The new Wonders Reading Series and Social Studies Weekly was purchased, and the funds will be reimbursed through our ESSER1 Funds.
- f. We have a gentleman, Mr. Faisal Mohamed that is interested in purchasing our old Journey’s Reading curriculum. He will be relocating to Ethiopia and wants to home school some of the students there along with his own children. He is very concerned about the quality of materials in Ethiopia and would like to purchase our materials. We are in the process of doing inventory on the books and curriculum.
- g. We had 11 students inducted into our Beta Club and those students along with Ms. Young are working to complete the \$500.00 City Beautification grant that was awarded to the school. This is continuing the work of Ms. Valcine Nunnally to upkeep the pots (weed, water) in front of the school.
- h. TCAP and MAP Testing is complete!!!! We are working on Kindergarten Graduation, 5th Grade Promotional, and school closeout.
- i. Teacher /Nurse Appreciation Week – is going on this week and we would like to send a “Big Thank You” to Siemens Industry for their support in our week!

C. Facilities Update

Awning - for the front of the building has been purchased.
 Kitchen bids – sent today
 Backyard repair – (?)
 Playground equipment – (?)
 Secured fence for backyard – (?)
 Signage on the front and right side of the building – (?)
 Windows – (?)

D. Calendar

Meeting Organizer: Chair-Barbara Conway

Meeting Location: Arrow Academy of
Excellence **School District:** Shelby County

School #: 901-207-1891

- a. Teacher Appreciate Week _ May 9th – 13th
- b. Honors Program – May 23rd
- c. Field Day – May 24th
- d. Kindergarten Graduation – 9:30 A.M. /5th Grade Promotional – 11:30 A.M.
Holiday Inn University of Memphis – May 26th
- e. Student's Last Day of School – May 27th
- f. Teacher's Last Day June 2nd

Next Meeting

Date: June 9th, 2022, 6:00 pm Arrow Academy of Excellence Charter School

There being no further business to be transacted, and upon motion duly made by Barbara Conway, seconded by Loretta Webber, the meeting was adjourned at 7:25 p.m