

**Arrow Academy of Excellence**  
**May 2021 Board of Directors Meeting**  
**Agenda**

**Date:** May 13, 2021

**Time:** 6:00 pm

**Location:** 645 Semmes St, Memphis, TN 38114 (Net Meeting Teleconference)

**Meeting Agenda: Call in number – 518-530-1840**  
**Meeting ID: 687-614-777**

**Call to Order – Barbara Conway – Board Chair**

**Old Business:**

**Review minutes from April 2021 board meeting**  
**Recap from Board Training – Dr. Derek Henson**

**New Business**

- **Financial Reporting for period ending April 30, 2021.- Director Webber**
- **Principal’s report: Update – Dr. Andrea Mayfield**

**Next meeting date: June 10, 2021**

**“Since August 2017 to date we have received over \$550,000.00 in Grants and other Funds”**

**Vision**

**“We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction and collaboration thrive among our students.”**

**Missions**

**Arrow Academy of Excellence**  
**provides a nurturing learning environment where academic and personal**  
**excellence promote the development of literacy, numeracy, and social skills that**  
**help build a foundation for a successful future**

# Charter School Board Meeting Minutes

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## Arrow Academy of Excellence School Board Meeting Minutes Recorded - May 13th, 2021

Barbara Conway at 6:05 p.m., called the meeting to order.

### MISSION STATEMENT

#### Vision:

We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction, and collaboration thrive among our students.

#### Mission:

ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL provides a nurturing learning environment where academic and personal excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future.

(Mission should always be stated to ensure the focus of any meeting is pertaining to our overall mission and that we know and understand our mission)

### MEETING PARTICIPANTS

MEMBERS	ATTENDANCE
Barbara Conway	Present (via phone)
Dr. Derek Henson	Present (via phone)
Chris Cherry	Present (via phone)
Miles Thomas	Present (via phone)
Preston King	Present (via phone)
Loretta Webber	Absent
Dr. Andrea Mayfield	Present (via phone)
Brenda Youngblood	Present
LaJoyce Harris	Present (via phone)

Keidra Duncan	Present (via phone)
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## MINUTES APPROVAL

Preston King made a motion for approval of April minutes, Chris Cherry seconded the motion and minutes were approved.

## Board Notes

### Voting Items:

**Board Topics to address: Old**

**Business Closed Items:**

- Review meeting minutes for April 2021 board minutes
- Recap from Board Training - Dr. Derek Henson

### New Business- Open Items

- **Dr. Henson update on Board Training**
  - Discussion of adoption of Project moving forward (crossing guard, etc.) and Project Chargers
    - Dr. Henson made a motion for Arrow Academy Board and Staff to adapt School Zone Traffic Control Project to be in Place by August 9th, Lajoyce Harris seconded, motion passed
- **Financial Reporting for period ending April 30th, 2021**
  - Discussion of BEP Funds Receivment Timeline
    - Listed in March, however it was in April, fix was adjusted
  - Discussion of Check Transfer to Pinnacle Banking
    - Accounts to be shown separately on future reports to prevent future confusion issues
  - Discussion of Expenses listed, i.e. Health Services
    - Lakeside Behavioral Services expense was listed, Discussion had about why expense was listed, and how expenses like this will be handled in the future
  - Dr. Henson moved to accept financials with current information (until reviewed by Treasurer), Preston King Seconded, Motion Passed
- **Principal's Report: Update**
  - Discussion of water leaks in school and basement
  - Discussion of Attendance
  - Discussion of meeting with Superintendent, Dr. Whitelaw
  - Preston King motioned to accept Principals Report, Chris Cherry seconded, motion passed

## Budget Discussions

- No Budget Discussions were held during this meeting

## **Principal's Report (for Detail See Report)**

### **A. School Enrollment**

- a) KK-20
- b) 1<sup>st</sup>-19
- c) 2<sup>nd</sup>-21
- d) 3<sup>rd</sup>-19
- e) 4<sup>th</sup>-17
- f) 5<sup>th</sup>-11
- g) **Total-107**

### **B. Building Maintenance**

- 1. Toilet repairs in rooms 207 (3<sup>rd</sup>) and 208 (music)
- 2. Water leak in 2<sup>nd</sup> grade classroom
- 3. Water leaks in basement

### **C. Upcoming Events**

- 1. Foundational Literacy Skills Plan-Due May 14
- 2. TCAP Testing Window opens—May 3/ Closes May 26
  - a. All 3<sup>rd</sup> and 4<sup>th</sup> have been tested
  - b. 5<sup>th</sup> grade completes testing on Monday, May 17<sup>th</sup>
  - c. 2<sup>nd</sup> grade tests Tuesday-Thursday
- 3. Memphis City Beautiful Community Grant
- 4. \$500 check to be picked up on Monday, May 17
- 5. Meeting with Dr. Whitelaw, Deputy Superintendent of Schools and Academic Support, on May 19

### **Next Meeting**

**Date:** June 10th, 2021, 6:00 pm Arrow Academy of Excellence Charter School

There being no further business to be transacted, and upon motion duly made by Preston King, seconded by LaJoyce Harris, the meeting was adjourned at 7:09 p.m