

**Arrow Academy of Excellence**  
**May 2021 Board of Directors Meeting**  
**Agenda**

**Date: June 10, 2021**

**Time: 6:00 pm**

**Location: 645 Semmes St, Memphis, TN 38114 (Net Meeting Teleconference)**

**Meeting Agenda: Call in number – 518-530-1840**  
**Meeting ID: 687-614-777**

**Call to Order – Barbara Conway – Board Chair**

**Old Business:**

**Review minutes from May 2021 board meeting**

**New Business**

- **Financial Reporting for period ending May 31, 2021.- Director Webber**
- **Board Review of 2021-2022 annual Budget**
- **Principal’s report: Update – Dr. Andrea Mayfield**

**Next meeting date: July 8, 2021**

**“Since August 2017 to date we have received over \$550,000.00 in Grants and other Funds”**

**Vision**

**“We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction and collaboration thrive among our students.”**

**Missions**

**Arrow Academy of Excellence**  
**provides a nurturing learning environment where academic and personal**  
**excellence promote the development of literacy, numeracy, and social skills that**  
**help build a foundation for a successful future**

# Charter School Board Meeting Minutes

---

## Arrow Academy of Excellence School Board Meeting Minutes Recorded - June 10th, 2021

Barbara Conway at 6:05 p.m., called the meeting to order.

### MISSION STATEMENT

**Vision:**

We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction, and collaboration thrive among our students.

**Mission:**

ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL provides a nurturing learning environment where academic and personal excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future.

(Mission should always be stated to ensure the focus of any meeting is pertaining to our overall mission and that we know and understand our mission)

### MEETING PARTICIPANTS

MEMBERS	ATTENDANCE
Barbara Conway	Present (via phone)
Dr. Derek Henson	Absent
Chris Cherry	Absent
Miles Thomas	Present (via phone)
Preston King	Present (via phone)
Loretta Webber	Present (via phone)
Dr. Andrea Mayfield	Present (via phone)
Brenda Youngblood	Absent
LaJoyce Harris	Present (via phone)

Keidra Duncan	Absent
---------------	--------

## MINUTES APPROVAL

Minutes were reviewed however due to a lack of a quorum, no motion could be made to accept the minutes as written.

## Board Notes

### Voting Items:

**Board Topics to address: Old**

**Business Closed Items:**

- Review meeting minutes for May 2021 board minutes

### New Business- Open Items

- **Financial Reporting for period ending April 30th, 2021**
  - Discussion of BEP Funds Absence on May Report
  - Discussion of Negative balance with PPP loan, and projecting budget
    - Discussion of Issues with line items and negative balance being shown, discussion to be had with bookkeeper about showing additional formulas to better showcase financial standing
  - Financials were reviewed, however due to lack of a quorum, no motion could be passed on the financials
- **Board Review of 2021-2022 annual budget**
  - Questions of additional BEP funds being added to budget
  - Questions of cost of SPED and Interventionist
  - Question about contract for Grant Writer/Project Manager
  - 2021-2022 annual budget was reviewed, however due to a lack of a quorum, no motion could be passed
- **Principal's Report: Update**
  - Discussion of Automated Parent Calls
  - Discussion of Student Year-End Activities

## Budget Discussions

- Discussions and Review of 2021-2022 annual budget was held, however no motion was made or passed due to lack of quorum

## Principal's Report (for Detail See Report)

### A. School Enrollment

- a) KK-20
- b) 1<sup>st</sup>-19
- c) 2<sup>nd</sup>-21

- d) 3<sup>rd</sup>-19
  - e) 4<sup>th</sup>-17
  - f) 5<sup>th</sup>-11
  - g) **Total-107**
- B. Foundational Literacy Skills Plan was approved**
- C. 89% of students completed TCAP Testing**
- D. Upcoming events**
- a. **5<sup>th</sup> grade promotional activity day-Friday, June 11**
  - b. **Pastor and Mrs. Sheila will visit the school at 8:30 am**
  - c. **KK drive-by graduation at Davis Community Center parking lot—Friday, June 14, weather permitting**
  - d. **Last day of school, June 16**
  - e. **Summer Learning Program- Tuesday, July 6**

**Next Meeting**

**Date:** July 8th, 2021, 6:00 pm Arrow Academy of Excellence Charter School

There being no further business to be transacted, and upon motion duly made by Preston King, seconded by LaJoyce Harris, the meeting was adjourned at 7:06 p.m