

**Arrow Academy of Excellence**  
**January 2021 Board of Directors Meeting**  
**Agenda**

**Date: January 14, 2021                      Time: 6:00 pm**

**Location: 645 Semmes St, Memphis, TN 38114 (Net Meeting Teleconference)**

**Meeting Agenda: Call in number – 518-530-1840**  
**Meeting ID: 687-614-777**

**Call to Order – Barbara Conway – Board Chair**

**Old Business:**

**Review meeting minutes from October Board meeting**

**Review minutes from December 2020 board meeting**

**New Business**

- **Financial Reporting for period December 1<sup>st</sup> thru 31<sup>st</sup> 2020.**
- **Review final Audit report for June 30, 2020 close out**
- **Principal's report.**

**Next meeting date: February 11, 2021**

**“Since August 2017 to date we have received over \$550,000.00 in Grants and other Funds”**

**Vision**

**“We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction and collaboration thrive among our students.”**

**Missions**

**Arrow Academy of Excellence**  
**provides a nurturing learning environment where academic and personal**  
**excellence promote the development of literacy, numeracy, and social skills that**  
**help build a foundation for a successful future**

# Charter School Board Meeting Minutes

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## Arrow Academy of Excellence School Board Meeting Minutes Recorded - January 13th, 2021

Barbara Conway at 6:20 p.m., called the meeting to order.

### MISSION STATEMENT

**Vision:**

We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction, and collaboration thrive among our students.

**Mission:**

ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL provides a nurturing learning environment where academic and personal excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future.

(Mission should always be stated to ensure the focus of any meeting is pertaining to our overall mission and that we know and understand our mission)

### MEETING PARTICIPANTS

MEMBERS	ATTENDANCE
Barbara Conway	Present (via TEAMS)
Dr. Derek Henson	Present (via TEAMS)
Chris Cherry	Absent
Miles Thomas	Present (via TEAMS)
Preston King	Present (via TEAMS)
Loretta Webber	Present (via TEAMS)
Dr. Bridget Lee	Present (via TEAMS)
Brenda Youngblood	Absent
LaJoyce Harris	Present (via TEAMS)

Keidra Duncan	Absent
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## MINUTES APPROVAL

September, October, November minutes were reviewed, motion was made by Dr. Henson to accept the minutes with corrections. Preston King seconded, motion passed

## Board Notes

### Voting Items:

**Board Topics to address: Old**

**Business Closed Items:**

- Review meeting minutes for October, November, and December 2021 board minutes

### New Business- Open Items

- **Financial Reporting for period ending December 30th, 2021**
  - Discussion of technology lab cost and air spring system (Reimbursable through esser grant)
  - Discussion of Teacher Summer Training Expense and Reimbursement Stipend
  - Discussion of YTD Financial Standing (YTD in Good Standing)
  - Discussion of PNL Report
  - Discussion of Esser Grant Summary
  - Discussion of Bookkeepers Report
  - Financials were reviewed, however due to lack of a quorum, no motion was made
- **Principal's Report: Update - Dr. Bridget Lee**
  - Discussion of Well Child Initiative
  - Discussion of COVID-19 cases that happened within school
  - Discussion of Teacher Assistant and School Nurse Hiring
  - Discussion of Facilities and Playground Update
    - Water Bottle Refilling installed
  - Discussion of Virtual Christmas Program
  - Discussion of School Zone, Speed Bumps, etc. to help subside danger
  - Discussion of Angel Tree Kids
  - Principal's Report was reviewed, however due to a lack of a quorum, no motion was made

## Budget Discussions

- No Budget Discussions were held during this meeting

## Principal's Report (for Detail See Report)

### A. School Enrollment (100) / Projected (107)

Grade	Number of Students
KK	10
1 <sup>st</sup>	19
2 <sup>nd</sup>	19
3 <sup>rd</sup>	18
4 <sup>th</sup>	18
5 <sup>th</sup>	16

### B. School Operations

- Poplar Health Care – will begin weekly visits for COVID testing for students & staff after MLK Day. The number of students and staff tested has increased each visit.
- We have had several students in and out due to quarantine for exposure.
- We have hired one teacher assistant, Ms. Tia Green, a new 4<sup>th</sup> grade teacher, Mrs. Dianne Jones, and a school nurse Ms. Sharay Thomas.
- We will meet with the Charter School Office to begin our 10 years renewal process with the district on February 4, 2022.

### C. Facilities Update

- Next priority steps – kitchen updated, playground equipment, secured fence for backyard, awning for the front of the building, signage on the front and right side of the building, windows
- We received the check from Double Goods, and we will be ordering playground equipment and toys for each classroom with the money raised from the popcorn fundraiser. \$6,901.00.
- Will have the Rockind and Wagner Foundation that is interested in donated money to our school over the next 3years.

### D. Calendar

- 2<sup>nd</sup> nine-week report cards will go out January 17, 2022
- MLK Day - February 17<sup>th</sup> – (school closed)

#### Next Meeting

**Meeting Organizer:** Chair-Barbara Conway  
**Meeting Location:** Arrow Academy of  
Excellence **School District:** Shelby County  
**School #:** 901-207-1891

**Date:** February 10th, 2021, 6:00 pm Arrow Academy of Excellence Charter School

There being no further business to be transacted, and upon motion duly made by Preston King,  
seconded by Loretta Webber, the meeting was adjourned at 7:22 p.m