

Charter School Board Meeting Minutes

Arrow Academy of Excellence School Board Meeting Minutes Recorded - Oct 18th, 2022

Barbara Conway at 6:18 p.m., called the meeting to order.

MISSION STATEMENT

Vision:

We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction, and collaboration thrive among our students.

Mission:

ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL provides a nurturing learning environment where academic and personal excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future.

(Mission should always be stated to ensure the focus of any meeting is pertaining to our overall mission and that we know and understand our mission)

MEETING PARTICIPANTS

MEMBERS	ATTENDANCE
Barbara Conway	Present
Dr. Derek Henson	Absent
Chris Cherry	Absent
Miles Thomas	Present
Preston King	Present
Loretta Webber	Present (via TEAMS)
Dr. Bridget Lee	Present
LaJoyce Harris	Absent
Keidra Duncan	Present (via TEAMS)

MINUTES APPROVAL

September minutes were reviewed with no corrections, Preston King made motion, Finnie seconded, motion passed.

Board Notes

Voting Items:

Board Topics to address: Old

Business Closed Items:

- Review meeting minutes for September 2022 board minutes

New Business- Open Items

- **New Board member (Mrs. Rogenia Finnie) Approval**
 - Motion made by Barbara Conway, seconded by Preston King, motion passed
- **Review of Financials- Bookkeeper – Treasurer Review (Finance Committee)**
 - Discussion of PL Report
 - Discussion of Expenses for September
 - Specifically the Chromebook purchase for students
 - Discussion of Aftercare assistance
 - Discussion of Charter Services
 - Discussion of Bookkeepers Report
 - Discussion of Bank Balances and Board Contributions
 - Director King made a motion to pass financials, Finnie seconded. Motion passed
- **Update on Audit reports for 2022 Audit- KAM**
 - Discussion of Audit of Funds and Internal School Fund Audit
 - Discussion of Quickbooks audit
 - Discussion of Audit extension being submitted for caution
- **Principals Report**
 - Discussion of Hiring of K & 1st Grade Teacher
 - Discussion of Annual Charter Visit
 - Discussion of Esser 2&3 Grants
 - Discussion of upcoming school events

Budget Discussions

- Financial Reports for August 2022

Principal's Report (for Detail See Report)

A. School Enrollment (98) / Projected (107)

Grade	Number of Students
KK	15
1 st	17
2 nd	16
3 rd	18
4 th	15
5 th	17

B. School Operations

- a. 100 of the G8 EE Chromebooks were purchased in order to test and to be in compliance with the state for MAP testing. I will give the MAP test results at our next meeting.
- b. We are working with Maxim Staffing Company to help with the hiring of the needed kindergarten and first grade teachers.
- c. Our Office of Charter School Annual Visit was on October 5th and was successful. We had 5 visitors who gave us positive feedback as well as some things that we could improve on.
- d. Arrow Academy of Excellence Charter School participated with Baptist Hospital as students wrote encouraging letters and cards for Breast Cancer Survivors. These letters went into the goody bags for each participant during their drive through parade. One of the Baptist representatives came out and took pictures of our students.

C. Facilities Update

We will reallocate some of our ESSER 2 & 3 funds for facilities and maintenance, as well as look for other grants and opportunities for funding to complete the projects below.

- New security system/cameras
- Secured fence for our backyard
- Kitchen repairs
- Backyard repairs
- Playground equipment
- Signage on the right side of the building
- Windows

Dr. Dee has submitted grants that she is working on for this month. She will continue to report her findings each month.

D. Calendar

- a. **October 17th – 21st – Bullying Prevention Week – wear Orange on Friday**
- b. **October is Breast Cancer Awareness Month – wear Pink**
- c. **1st 9 Weeks Report Card Issued (PowerSchool)– Wednesday October 26, 2022**
- d. **Honors Program – Friday October 28, 2002**
- e. **Field Trip for Fall Festival – Thursday Nov. 3rd**

The Arrow Staff and students are working very hard to prepare for the challenges that have been set before us. We are strategically looking at our data to identify students who need additional support and the fidelity of our teaching.

Next Meeting

Date: November 10th, 2022, 6:00 pm Arrow Academy of Excellence Charter School

There being no further business to be transacted, and upon motion duly made by Barbara Conway, seconded by Loretta Webber, the meeting was adjourned at 7:17 p.m