

Charter School Board Meeting Minutes

Arrow Academy of Excellence School Board Meeting Minutes Recorded - March 12, 2020

Barbara Conway at 5:13 p.m., called the meeting to order.

MISSION STATEMENT

Vision:

At ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL, we prepare, develop, and launch (K-3) learners on a trajectory for college and career readiness, to compete globally and contribute locally. We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction, and collaboration thrive among our students.

Mission:

ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL provides a nurturing learning environment where academic and personal excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future.

(Mission should always be stated to ensure the focus of any meeting is pertaining to our overall mission and that we know and understand our mission)

MEETING PARTICIPANTS

MEMBERS	ATTENDANCE
Barbara Conway	Present
Derek Henson	Present
Chris Cherry	Present (via phone)
Miles Thomas	Present
Preston King	Present
Loretta Webber	Absent
Dr. Andrea Mayfield	Present

Brenda Youngblood	Absent
Lajoyce Harris	Present

MINUTES APPROVAL

Lajoyce Harris made a motion for approval of February minutes, Dr. Henson seconded the motion and minutes were approved.

Board Notes

Voting Items:

Board Topics to address: Old

Business Closed Items:

- Review meeting minutes for February board minutes

New Business- Open Items

- **Financial Report and 2020 Budget Review**
 - Questions about state taxes
 - Change from ProClean on the expense report to Worldwide Cleaning
 - Check register attached to general expenses on report
 - Discussion on Authorizer Fee to SCS
 - Question about Wells Fargo
 - Lajoyce questioned expenses (capital expenditures)
- **Discussion of Grants**
 - Lajoyce proposed to submit a LEAP grant (on behalf of AAE). Individual application, Consent must be given from principal
 - Dr. Henson submitted info for fundraising grant (Aldi, Verizon, Brooks Brothers)
- **Submission of Data for MLGW**
- **Discussion of Annual Principal Evaluation and Contract submission**
- **Discussion of Covid-19 Protocol, presented by Preston King**

Budget Discussions

- No budget discussions were conducted during this meeting

Principal's Report (for Detail See Report)

- A. **Student Enrollment**
 - a. Kindergarten- 17
 - b. 1st grade- 21
 - c. 2nd grade- 19
 - d. 3rd grade- 17
 - e. 4th grade- 15

Total- 89

B. School Events/Operations/Grants

- a. We are following SCS's guidance and schedule concerning the Coronavirus. All communication has been distributed to parents and staff. Information has also been posted on the website.
- b. AAE was awarded the Charter School Facilities Improvement Grant for 2020 in the sum of 100,000.
- c. AAE was selected by Dixon Garden to have an onsite demonstration of "Art to Grow", which is a creative experience that teaches art concepts, techniques, and history. Each lesson includes a presentation and a hands-on activity. Grades3-4 will participate. We also received a bus grant from Dixon Gardens to pay transportation for students to attend the Dixon Garden for a tour and a class.
- d. AAE applied for the Memphis City Beautiful Community Grant Program (up to \$500 or less) that help support community initiatives in Memphis that fall within the focus areas of Litter Prevention, Waste Reduction/Recycling and Beautification/Community Greening. We have been invited for a second round
- e. We applied for the Walton Family Foundation's Innovative Schools Program. We did not receive the grant. They are focusing on expansion for new schools rather than expanding existing schools (\$325,000).
- f. We have applied for the National Education Foundation Grant. This grant will provide 100 students (K-8) to receive a top-rated individualized learning software (SuccessMaker) mapped to your state standards, PD, weekly SUNY evaluations and SUNY certificates. Fifty grantees nationally (school or district) will be selected to receive this grant.

C. Facilities and Maintenance

- a. State approved plans for the entire building as an educational facility on February 20, 2020 with a stipulation that the sprinkler system be installed.
- b. Siemens is still awaiting the fire alarm/sprinkler drawings to be approved by the city and state.
- c. Siemens will begin the wiring for the voice activated fire alarm system during the week of spring break (March 16-20).
- d. Maintenance will sanitize the entire building during spring break.

D. Calendar

- a. Spring Break- March 16-20
- b. Precautionary week due to Covid-19- March 23-27
- c. School will resume March 30th

Next Meeting

Date: April 9, 2020, 5:30 pm Arrow Academy of Excellence Charter School

There being no further business to be transacted, and upon motion duly made by Barbara Conway, seconded and approved by Dr. Derek Henson, the meeting was adjourned at 6:32 p.m