

# Charter School Board Meeting Minutes

---

## Arrow Academy of Excellence School Board Meeting Minutes Recorded - June 9th, 2022

Barbara Conway at 6:47 p.m., called the meeting to order.

### MISSION STATEMENT

**Vision:**

We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction, and collaboration thrive among our students.

**Mission:**

ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL provides a nurturing learning environment where academic and personal excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future.

(Mission should always be stated to ensure the focus of any meeting is pertaining to our overall mission and that we know and understand our mission)

### MEETING PARTICIPANTS

MEMBERS	ATTENDANCE
Barbara Conway	Present
Dr. Derek Henson	Present
Chris Cherry	Present (via TEAMS)
Miles Thomas	Present
Preston King	Present
Loretta Webber	Present
Dr. Bridget Lee	Present
LaJoyce Harris	Absent
Keidra Duncan	Absent

## MINUTES APPROVAL

May minutes were reviewed with corrections, Preston King made motion, Webber seconded, motion passed.

### Board Notes

#### Voting Items:

**Board Topics to address: Old**

**Business Closed Items:**

- Review meeting minutes for May 2022 board minutes

#### New Business- Open Items

- **Financial Reporting for period ending May 30th, 2022**
  - Discussion of procedures for Financial Reporting
  - Discussion of general expenses increase
  - Discussion of air spring being reimbursable
  - Discussion of PNL Report
  - Discussion SBA payments not coming til May
  - Discussion of BookKeepers Report
  - Director Webber made a motion to pass financials, Dr Henson seconded. Motion passed
- Update on written Audit procedures
- Education committee - Director King
- Principal's Report Discussion
  - Discussion of Poplar Healthcare
  - Discussion of donations from various organizations

### Budget Discussions

- No Budget Discussions were held during this meeting

### Principal's Report (for Detail See Report)

#### A. School Enrollment (95) / Projected (107)

Grade	Number of Students
KK	14
1 <sup>st</sup>	20
2 <sup>nd</sup>	16
3 <sup>rd</sup>	16

4 <sup>th</sup>	15
5 <sup>th</sup>	14

**B. School Operations**

- a. AAE is applied for the Charter School Facilities Fund Grant which may be awarded up to \$500,000 in facilities funds. We should know if we are awarded by the end of July.
- b. We have a gentleman, Mr. Faisal Mohamed that is interested in purchasing our old Journey’s Reading curriculum. He will be relocating to Ethiopia and wants to home school some of the students there along with his own children. He is very concerned about the quality of materials in Ethiopia and would like to purchase our materials. We are in the process of doing inventory on the books and curriculum materials.
- c. Our Beta Club students along with Ms. Young completed the City Beautification grant that was awarded to our school. We helped in painting our city red with the beautiful flowers in front of the school and a representative from the grant came by to see our work.
- d. Our kindergarten graduation and the 5<sup>th</sup> grade promotional was a success! The students and parents were very excited and appreciative of the hard work that took place and the gifts received.
- e. We are in the process of looking for a kindergarten and 1<sup>st</sup> grade teacher, a guidance counselor, and a part-time bookkeeper.
- f. We had an awesome field day the students and teachers were so excited. We had parent volunteers for the day and Mr. Joe, our maintenance person grilled hot dogs for everyone.
- g. Tennessee School Security Assessment Walk Through took place last week. There are a few areas that we need to address immediately.
- h. We are still waiting on TCAP scores but after looking at our MAP Data there was some significant gains made across grade levels.

**C. Facilities Update**

- Awning – is complete
- Kitchen bids – (?)
- Backyard repair – (?)
- Playground equipment – (?)
- Secured fence for backyard – (?)
- Signage on the right side of the building – (?)
- Windows – (?)

All of these repairs along with other projects were included in the facilities grant and some of the ESSER 2 & 3 funds can be used for these repairs.

**D. Calendar**

**Meeting Organizer:** Chair-Barbara Conway

**Meeting Location:** Arrow Academy of  
Excellence **School District:** Shelby County

**School #:** 901-207-1891

- a. Teacher Inservice - August 1<sup>st</sup> – 5<sup>th</sup>
- b. Students First Day of School – August 8<sup>th</sup>

**Next Meeting**

**Date:** July 21st, 2022, 6:00 pm Arrow Academy of Excellence Charter School

There being no further business to be transacted, and upon motion duly made by Barbara Conway, seconded by Loretta Webber, the meeting was adjourned at 7:25 p.m