

Charter School Board Meeting Minutes

Arrow Academy of Excellence School Board Meeting Minutes Recorded - July 8th, 2021

Barbara Conway at 6:07 p.m., called the meeting to order.

MISSION STATEMENT

Vision:

We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction, and collaboration thrive among our students.

Mission:

ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL provides a nurturing learning environment where academic and personal excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future.

(Mission should always be stated to ensure the focus of any meeting is pertaining to our overall mission and that we know and understand our mission)

MEETING PARTICIPANTS

MEMBERS	ATTENDANCE
Barbara Conway	Present (via phone)
Dr. Derek Henson	Present (via phone)
Chris Cherry	Present (via phone)
Miles Thomas	Present (via phone)
Preston King	Present (via phone)
Loretta Webber	Present (via phone)
Dr. Andrea Mayfield	Present (via phone)
Brenda Youngblood	Absent
LaJoyce Harris	Present (via phone)

Keidra Duncan	Absent
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MINUTES APPROVAL

May Minutes were reviewed (due to a lack of a quorum at the June meeting), motion was made by Dr. Henson, Preston King seconded, motion passed. June minutes were also reviewed, motion was made by Preston King to accept the minutes with Corrections, Chris Cherry seconded, motion passed.

Board Notes

Voting Items:

Board Topics to address: Old

Business Closed Items:

- Review meeting minutes for May and June 2021 board minutes
- Review May Financials as presented by Treasurer, Dr. Henson made a motion to accept the financials, Preston King seconded, motion passed

New Business- Open Items

- Financial Reporting for period ending June 30th, 2021
 - Discussion of Formatting of Financials
 - Discussion of PNL and Bookeepers's report formatting
 - Discussion of Maintenance YTD fees being avoided due to school in person closing
 - Loretta Webber moved to accept June Financials, Dr. Henson seconded, motion passed
- Board Review of 2021-2022 annual budget
 - Questions of additional BEP funds being added to budget
 - Questions of cost of SPED and Interventionist
 - Question about contract for Grant Writer/Project Manager
 - 2021-2022 annual budget was reviewed, however due to a lack of a quorum, no motion could be passed
- Principal's Report: Update - Dr. Andrea Mayfield
 - Discussion of Projected Student Enrollment
 - Loretta Webber moved to accept the Principal's Report, Dr. Henson seconded, motion passed
- Education Committee- Finalize Interim Principal Position- Preston King, Director
 - Discussion of Contract Terms and Conditions with Interim Principal

Budget Discussions

- Discussions and Review of 2021-2022 annual budget was held, however no motion was made or passed due to lack of quorum

Principal's Report (for Detail See Report)

A. School Projected Enrollment

- a) KK-7
- b) 1st-9 intents (20 previously enrolled)
- c) 2nd-12 intents (19 previously enrolled)
- d) 3rd-11 intents (21 previously enrolled)
- e) 4th-11 intents (19 previously enrolled)
- f) 5th-7 intents (17 previously enrolled)

B. Summer Learning Program

- a. Began 7/6/ and will end 7/29
- b. 26 currently attending

C. Budget updates

- a. 2021-2022 budget due to SCS 7/9
- b. Still awaiting \$28, 503.93 from SCS reimbursements for CARES I- Sent 2nd request on 6/10 and asked for update on 7/8
- c. Title I
 1. Preliminary Instructional Allocation- \$59,940.00
 2. Preliminary Family Engagement Allocation- \$827

D. Facilities Update

- a. Fire-rated new back door and frame was installed in 1st grade class (7/7)
- b. Network hardware install will take place on 7/21
- c. Intercom system in process of being scheduled

E. Staff Update

- a. Principal---TBA
- b. General Secretary- Jamaica Pryor
- c. Curriculum Coordinator- Undria Cage
- d. School Counselor- Terrica Hamlett (new)
- e. Special Education/Interventionist—Leah Allen
- f. Kindergarten- Jeanne Roth
- g. 1st grade- TBA
- h. 2nd grade- Mary White (new)
- i. 3rd grade- Rikki Harris
- j. 4th grade- Tia Barnes (new)
- k. 5th grade- Rochelle Young
- l. On-site maintenance- Derrick Avant

F. Calendar

- a. Teacher in-service- 8/2
- b. First day for students- 8/9

Next Meeting

Date: August 9th, 2021, 6:00 pm Arrow Academy of Excellence Charter School

Meeting Organizer: Chair-Barbara Conway

Meeting Location: Arrow Academy of
Excellence **School District:** Shelby County

School #: 901-207-1891

There being no further business to be transacted, and upon motion duly made by Preston King,
seconded by LaJoyce Harris, the meeting was adjourned at 7:12 p.m