

Charter School Board Meeting Minutes

Arrow Academy of Excellence School Board Meeting Minutes Recorded - February 13, 2020

Barbara Conway at 5:42 p.m., called the meeting to order.

MISSION STATEMENT

Vision:

At ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL, we prepare, develop, and launch (K-3) learners on a trajectory for college and career readiness, to compete globally and contribute locally. We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction, and collaboration thrive among our students.

Mission:

ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL provides a nurturing learning environment where academic and personal excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future.

(Mission should always be stated to ensure the focus of any meeting is pertaining to our overall mission and that we know and understand our mission)

MEETING PARTICIPANTS

MEMBERS	ATTENDANCE
Barbara Conway	Present
Derek Henson	Present
Chris Cherry	Present
Miles Thomas	Present
Preston King	Present (via phone)
Loretta Webber	Present
Dr. Andrea Mayfield	Present

Brenda Youngblood	Present
Lajoyce Harris	Present (via phone)

MINUTES APPROVAL

Dr. Derek Henson made a motion for approval of December and January minutes, Chris Cherry seconded the motion and minutes were approved.

Board Notes

Voting Items:

Board Topics to address: Old

Business Closed Items:

- Approved written minutes for December 2019 and January 2020 (We did not have a quorum for the January Meeting)

New Business- Open Items

- Discussion of State Board Changes for Governing Board Training
 - 4 Hours Annual Training Required
 - 6 Hours of Training for new members (less than a year)
 - Dr. Henson spearheads annual training
 - Evidence must be provided by Nov. 15 every year
- Review of training for 2020 Board Retreat (Derek Henson)
 - Audit Review
 - Mike Conway, CPA Risk Management
 - Jaques Hamilton, TN Charter School
 - Training helps with reduce cost, risk management
 - Safety issue pickup/dropoff
- Financial Report and 2020 Budget Review - Board Treasurer (Loretta Webber)

Budget Discussions (2021 Budget)

- Discussion of reimbursement funds
- Update on Sprinkler and Fire Alarm Upstairs
- Discussion of invoices for other expenses
- Discussion of Audit
- Mention of 2021 Budget (to be fully discussed at Board Retreat)
- Discussion of Banking and Charging (Accepting Credit Cards)
- Lorretta Webber moved to accept financials, with revisions to other general expenses line, Dr. Henson seconded, and financials were accepted.

Principal's Report (for Detail See Report)

- A. Student Enrollment

- a. Kindergarten- 17
 - b. 1st grade- 20
 - c. 2nd grade- 18
 - d. 3rd grade- 17
 - e. 4th grade- 15
- Total- 87
- B. School Events/Operations
- a. A SCS Title I office representative conducted a document review on Tuesday, February 11th. The visit went well. We had evidence of all indicators.
 - b. 5th grade narrative is due Feb. 14th. Signatures will be obtained tonight for submission.
 - c. Read Across America is March 2nd. If you have guests to invite, please let me know.
- C. Facilities and Maintenance
- a. Still waiting for final clearance from the plan reviewer.
- D. Calendar
- a. Half-day for students/PD Day: February 14th
 - b. President's Day is February 17th (no school)

Next Meeting

Date: March 12, 2020, 5:00 pm Arrow Academy of Excellence Charter School

There being no further business to be transacted, and upon motion duly made by Barbara Conway, seconded and approved by Dr. Derek Henson, the meeting was adjourned at 6:46 p.m