

Charter School Board Meeting Minutes

Arrow Academy of Excellence School Board Meeting Minutes Recorded - January 9, 2020

Barbara Conway at 5:17 p.m., called the meeting to order.

MISSION STATEMENT

Vision:

At ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL, we prepare, develop, and launch (K-3) learners on a trajectory for college and career readiness, to compete globally and contribute locally. We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction, and collaboration thrive among our students.

Mission:

Arrow Academy of Excellence provides a nurturing learning environment where academic and personal excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future.

(Mission should always be stated to ensure the focus of any meeting is pertaining to our overall mission and that we know and understand our mission)

MEETING PARTICIPANTS

MEMBERS	ATTENDANCE
Barbara Conway	Present
Derek Henson	Present
Chris Cherry	Absent
Miles Thomas	Present
Preston King	Present (via phone)
Loretta Webber	Present (via phone)
Dr. Andrea Mayfield	Present

Brenda Youngblood	Absent
Lajoyce Harris	Present

MINUTES APPROVAL

There were no motions made on minutes approval from December due to member absence.

Board Notes

Voting Items:

**Board Topics to address: Old
Business Closed Items:**

- Approved written minutes for December 2019

New Business- Open Items

- Financial Report and Audit Report
 - IXL Balance was addressed
 - Authorizer Fee from SCS
 - All Reimbursements not received from Facilities Grant. Reimbursement process to reopen in February
 - Audit Completed and Balanced
 - Monthly Report (Derek Henson)
 - .50 Cent for Correction ESL Services
 - Last Payment was made for roof
 - Deficit in December due to facilities expenses
- Discussion about upstairs renovations (classrooms, etc.)
- Discussion to set date and time for 2020 Board Retreat (Derek Henson)
 - Training for Lean Six Sigma Yellow Belt
 - Will be done within a day, testing requirement
 - Helps with process management
 - Date set for Feb. 1st @ 9:30 AM, 10000 Woodland Hills (Rescheduled to Feb. 22, 2020)
- Lajoyce Addressed 5k
 - Start to Finish's 3 Step Process
 - Race Management, Permits, PA, Staffing (\$6000)
 - Timing Only (\$1000)
 - Sponsorship
 - Date Discussion
 - Further discussions to be held during retreat

Budget Discussions

- No Budget Discussions were conducted during this meeting

Principal's Report (for Detail See Report)

- A. Student Enrollment
 - a. Kindergarten- 18
 - b. 1st grade- 20
 - c. 2nd grade- 18
 - d. 3rd grade- 17
 - e. 4th grade- 15
 - Total- 88
- B. School Events/Operations
 - a. A SCS Charter School office representative conducted a visit on Thursday, December 12th from 9-11. The visit went well.
 - b. The 2020 Facilities grant was submitted on Dec. 18 and received notice of submission on Dec. 20th.
 - c. The movie day/pajama day was a huge success. We made \$623.
 - d. School Performance Report from OCS
 - i. Achievement: 4.25 (HQ)
 - ii. Growth: 3.00 (Q)
 - iii. College & Career: N/A
 - iv. Climate: 4.00 (HQ)
 - v. Overall SPS: 3.70 (Q)
 - e. FY2017-18 Fiscal Oversight Report (see attachment)
 - f. Annual Charter School Report Review by OCS-Fall 2019 (see attachment)
 - g. Letter of intent to add 5th grade is due Jan. 15th. It's ready today for signature. The narrative is due Feb. 14th.
- C. Facilities and Maintenance
 - a. G7 Environmental conducted the lead water testing. Results were good. Test results from each of the 4 water samples collected from the school revealed results below the 15-ppb action level for lead. In addition, all analytical results were below the laboratory detection limit of 0.500 µg/L for lead. F
 - b. Jones Construction has completed the bathroom renovation on the second floor as requested by the plan reviewer for ADA compliance.
 - c. Plans for the 2nd floor were submitted on December 24th.
- D. Other
 - a. Mission Statement
- E. Calendar
 - a. Half-day for students/Administrative Day: January 17th
 - b. MLK Day January 20th (no school)

Next Meeting

Date: February 13, 2020, 5:30 pm Arrow Academy of Excellence Charter School

There being no further business to be transacted, and upon motion duly made by Barbara Conway, seconded and approved by Dr. Derek Henson, the meeting was adjourned at 7:11 p.m