

**Arrow Academy of Excellence**  
**April 2021 Board of Directors Meeting**  
**Agenda**

**Date: April 8, 2021**

**Time: 6:00 pm**

**Location: 645 Semmes St, Memphis, TN 38114 (Net Meeting Teleconference)**

**Meeting Agenda: Call in number – 518-530-1840**  
**Meeting ID: 687-614-777**

**Call to Order – Barbara Conway – Board Chair**

**Old Business:**

**Review minutes from March 2021 board meeting**  
**Update on Board Annual Training – Dr. Derek Henson**

**New Business**

- **Review Quote for school WiFi secure upgrade – Brian Haden**
- **Financial Reporting for period ending March 31, 2021.- Director Webber**
- **Update on 2020-2021 Principals Review- Director Preston King**
- **Principal’s report: Update – Dr. Andrea Mayfield**

**Next meeting date: May 13, 2021**

**“Since August 2017 to date we have received over \$550,000.00 in Grants and other Funds”**

**Vision**

**“We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction and collaboration thrive among our students.”**

**Missions**

**Arrow Academy of Excellence**  
**provides a nurturing learning environment where academic and personal**

**excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future**

# Charter School Board Meeting Minutes

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## Arrow Academy of Excellence School Board Meeting Minutes Recorded - April 8th, 2021

Barbara Conway at 6:17 p.m., called the meeting to order.

### MISSION STATEMENT

**Vision:**

We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction, and collaboration thrive among our students.

**Mission:**

ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL provides a nurturing learning environment where academic and personal excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future.

(Mission should always be stated to ensure the focus of any meeting is pertaining to our overall mission and that we know and understand our mission)

### MEETING PARTICIPANTS

MEMBERS	ATTENDANCE
Barbara Conway	Present (via phone)
Dr. Derek Henson	Absent
Chris Cherry	Present (via phone)
Miles Thomas	Present (via phone)
Preston King	Present (via phone)
Loretta Webber	Present (via phone)
Dr. Andrea Mayfield	Present (via phone)
Brenda Youngblood	Present (via phone)
LaJoyce Harris	Present (via phone)
Keidra Duncan	Present (via phone)

## **MINUTES APPROVAL**

Preston King made a motion for approval of March minutes, Chris Cherry seconded the motion and minutes were approved.

### **Board Notes**

#### **Voting Items:**

**Board Topics to address: Old**

**Business Closed Items:**

- Review meeting minutes for March 2021 board minutes
- Update on Board Annual Training – Dr. Derek Henson—Given by Board Chair Conway

#### **New Business- Open Items**

- **Review Quote for school WiFi secure upgrade – Brian Haden**
  - **Questions about Promethean boards Support**
  - **Discussion of Payment Plan**
  - **Discussion of E-Rate Funds and Monthly Expenses**
  - **Discussion of Support Availability**
    - **Times are listed 7-5**
    - **No Hourly Rate, Unless a special project if additional support is needed**
  - **Discussion of Reimbursement of Funds for Wifi**
  - **Discussion of Chromebook license that handles Student proof locking**
  - **Discussion of Deadline of Formal Agreement Signing**
- **Discussion of Board Training (May 1st, 10-12 PM)**
- **Financial Reporting for period ending March 31, 2021**
  - **Discussion of Pinnacle Account OPS**
  - **Discussion of PPE Additional Funds**
  - **Discussion of PPE Funds as reported on PNL Report**
  - **Discussion of Grant Writer Contract Ending**
  - **Loretta Webber Moved to Accept Financials, Chris Cherry Seconded, motion passed**
- **Discussion of Promethean Boards Donation**
- **Update on 2020-2021 Principals Review**
  - **Discussion of Contract for Dr. Lowe, Multi-Year Sessions and Staff**
- **Principal's Report**
  - **Discussion of Security Walk-Thru Assessment**
  - **Preston King motioned to accept Principals Report, Chris Cherry seconded, motion passed**

## **Budget Discussions**

- **No Budget Discussions were held during this meeting**

## **Principal's Report (for Detail See Report)**

### **A. School Enrollment**

- a) KK-20
- b) 1<sup>st</sup>-19
- c) 2<sup>nd</sup>-21
- d) 3<sup>rd</sup>-19
- e) 4<sup>th</sup>-17
- f) 5<sup>th</sup>-12
- g) **Total-108**

### **B. Operation Scorecard scores-January Indicators**

1. ELL-5
2. Exceptional Education-5
3. Health Services-5
4. Human Resources-5
5. Federal Programs-5
6. Student Mobility- 4.33
7. Student Discipline- Compliant
8. Student Info 4.6
9. Student Support Services-Compliant
10. General Compliance-5
11. RTI-5

### **C. Upcoming Events**

1. ESSER 3.0
2. Foundational Literacy Skills Plan-Due May 14
3. Annual School Security Walk-thru Assessment
  - a. 2-hour training on Friday, April 9
  - b. 2-4-hour school walk-thru with law enforcement
4. Teacher Appreciation Week—May 3-7
5. TCAP Testing Window opens—May 3/ Closes May 26

### **Next Meeting**

**Date:** May 13th, 2021, 6:00 pm Arrow Academy of Excellence Charter School

There being no further business to be transacted, and upon motion duly made by Preston King, seconded by Lorretta Webber, the meeting was adjourned at 7:29 p.m