

Arrow Academy of Excellence
January 2022 Board of Directors Meeting

Agenda

Date: January 13, 2022

Time: 6:00 pm

This will be a VIRTUAL MEETING due to the increase in Covid cases.

You will receive a link to the TEAM meeting site by email.

Location: 645 Semmes St, Memphis, TN 38114

Call to Order – Barbara Conway – Board Chair

Old Business:

Review minutes from October, November and December board meeting

New Business

- **Financial Reporting for period ending December 31, 2021- Director Webber/Beverly A.**
- **Update on Annual Audit – Beverly Anderson, bookkeeper**
- **Principal’s report: Update – Dr. Bridget Lee**

Next meeting date: February 10, 2022

“Since August 2017 to date we have received over \$550,000.00 in Grants and other Funds”

Vision

“We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction and collaboration thrive among our students.”

Missions

Arrow Academy of Excellence
provides a nurturing learning environment where academic and personal
excellence promote the development of literacy, numeracy, and social
skills that help build a foundation for a successful future

Charter School Board Meeting Minutes

Arrow Academy of Excellence School Board Meeting Minutes Recorded - January 13th, 2022

Barbara Conway at 6:20 p.m., called the meeting to order.

MISSION STATEMENT

Vision:

We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction, and collaboration thrive among our students.

Mission:

ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL provides a nurturing learning environment where academic and personal excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future.

(Mission should always be stated to ensure the focus of any meeting is pertaining to our overall mission and that we know and understand our mission)

MEETING PARTICIPANTS

MEMBERS	ATTENDANCE
Barbara Conway	Present (via TEAMS)
Dr. Derek Henson	Present (via TEAMS)
Chris Cherry	Absent
Miles Thomas	Present (via TEAMS)
Preston King	Present (via TEAMS)
Loretta Webber	Present (via TEAMS)
Dr. Bridget Lee	Present (via TEAMS)
Brenda Youngblood	Absent

LaJoyce Harris	Absent
Keidra Duncan	Absent

MINUTES APPROVAL

September, October, November minutes were reviewed, motion was made by Dr. Henson to accept the minutes with corrections. Preston King seconded, motion passed

Board Notes

Voting Items:

Board Topics to address:

Old Business Closed Items:

- Review meeting minutes for October, November, and December 2021 board minutes

New Business- Open Items

- **Financial Reporting for period ending December 30th, 2021**
 - Discussion of technology lab cost and air spring system (Reimbursable through E.S.S.E.R. grant)
 - Discussion of Teacher Summer Training Expense and Reimbursement Stipend
 - Discussion of YTD Financial Standing (YTD in Good Standing)
 - Discussion of PNL Report
 - Discussion of E.S.S.E.R. Grant Summary
 - Discussion of Bookkeepers Report
 - Financials were reviewed, however due to lack of a quorum, no motion was made
- **Principal's Report: Update - Dr. Bridget Lee**
 - Discussion of Well Child Initiative
 - Discussion of COVID-19 cases that happened within school
 - Discussion of Teacher Assistant and School Nurse Hiring
 - Discussion of Facilities and Playground Update
 - Water Bottle Refilling installed
 - Discussion of Virtual Christmas Program
 - Discussion of School Zone, Speed Bumps, etc. to help subside danger
 - Discussion of Angel Tree Kids
 - Principal's Report was reviewed, however due to a lack of a quorum, no motion was made

Budget Discussions

- No Budget Discussions were held during this meeting

Principal's Report (for Detail See Report)

A. School Enrollment (100) / Projected (107)

Grade	Number of Students
KK	10
1 st	19
2 nd	19
3 rd	18
4 th	18
5 th	16

B. School Operations

- Poplar Health Care – will begin weekly visits for COVID testing for students & staff after MLK Day. The number of students and staff tested has increased each visit.
- We have had several students in and out due to quarantine for exposure.
- We have hired one teacher assistant, Ms. Tia Green, a new 4th grade teacher, Mrs. Dianne Jones, and a school nurse Ms. Sharay Thomas.
- We will meet with the Charter School Office to begin our 10 years renewal process with the district on February 4, 2022.

C. Facilities Update

- Next priority steps – kitchen updated, playground equipment, secured fence for backyard, awning for the front of the building, signage on the front and right side of the building, windows
- We received the check from Double Goods, and we will be ordering playground equipment and toys for each classroom with the money raised from the popcorn fundraiser. \$6,901.00.
- Will have the Rochk-Wagner Foundation that is interested in donating money to our school over the next 3years.

D. Calendar

- 2nd nine-week report cards will go out January 17, 2022

Meeting Organizer: Chair-Barbara
Conway **Meeting Location:** Arrow
Academy of Excellence **School District:**
Shelby County **School #:** 901-207-1891

b. MLK Day - January 17th – (school closed)

Next Meeting

Date: February 10th, 2021, 6:00 pm Arrow Academy of Excellence Charter
School

There being no further business to be transacted, and upon motion duly made by Preston
King, seconded by Loretta Webber, the meeting was adjourned at 7:22 p.m