

**Arrow Academy of Excellence**  
**April 2022 Board of Directors Meeting**

**Agenda**

**Date: April 14, 2022**

**Time: 6:00 pm**

**This is an in-person meeting:**

**Location: 645 Semmes St, Memphis, TN 38114**

**Call to Order – Barbara Conway – Board Chair**

**Old Business:**

**Board vote to approve February and March meeting minutes.**

**New Business**

- **Financial Reporting for period ending March 31, 2022- Director Webber/Beverly A.**
- **Mrs. Kyle Moore, CPA has been invited to discuss any required Audit preparations for 2022 Audit**
- **Update from Education committee- Director King**
- **Update from Vice Chair – Dr. Henson Board Training**
- **Principal’s report: Update – Dr. Bridget Lee**

**Next meeting date: May 12, 2022**

**Vision**

**“We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction and collaboration thrive among our students.”**

**Missions**

**Arrow Academy of Excellence**

**provides a nurturing learning environment where academic and personal excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future**

# Charter School Board Meeting Minutes

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## Arrow Academy of Excellence School Board Meeting Minutes Recorded - April 14th, 2022

Barbara Conway at 6:10 p.m., called the meeting to order.

### MISSION STATEMENT

**Vision:**

We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction, and collaboration thrive among our students.

**Mission:**

ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL provides a nurturing learning environment where academic and personal excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future.

(Mission should always be stated to ensure the focus of any meeting is pertaining to our overall mission and that we know and understand our mission)

### MEETING PARTICIPANTS

MEMBERS	ATTENDANCE
Barbara Conway	Present
Dr. Derek Henson	Absent
Chris Cherry	Absent
Miles Thomas	Present
Preston King	Absent
Loretta Webber	Present
Dr. Bridget Lee	Present
LaJoyce Harris	Present (via TEAMS)

Keidra Duncan	Absent
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## MINUTES APPROVAL

April minutes were reviewed with no corrections, however due to lack of quorum, we were unable to approve the following minutes.

### Board Notes

#### Voting Items:

Board Topics to address:

Old Business Closed Items:

- Review meeting minutes for April 2022 board minutes

#### New Business- Open Items

- Financial Reporting for period ending March 31st, 2022
  - Discussion of pinnacle bank account and changes that need to be made to promote movement
  - Discussion of Comcast expenses and last expenses due to technology labs
  - Discussion of air spring being reimbursable
  - Discussion of PNL Report
  - Discussion School Nurse and Payroll Expense
  - Discussion of BookKeepers Report
  - Financials were reviewed, however due to lack of quorum, financials were unable to be approved
- Invitation and Discussion with Mrs. Kyle Moore to discuss audit preparations for 2022 Audit
- Principal's Report Discussion
  - Discussion of Poplar Healthcare
  - Discussion of donations from various organizations

### Budget Discussions

- No Budget Discussions were held during this meeting

### Principal's Report (for Detail See Report)

#### A. School Enrollment (95) / Projected (107)

**Grade**

**Number of Students**

KK	14
1 <sup>st</sup>	20
2 <sup>nd</sup>	16
3 <sup>rd</sup>	16
4 <sup>th</sup>	15
5 <sup>th</sup>	14

## **B. School Operations**

- a. Poplar HealthCare – is continuing with our weekly school visits.
- b. We did meet the deadline to complete our 10-year Charter School Renewal Application. The Charter School Renewal visit will happen in the Fall.
- c. We are looking for funds/grants to help in getting a STEM Program started at AAE.
- d. The new Wonders Reading Series and Social Studies Weekly was purchased, and the funds will be reimbursed through our ESSER1 Funds.
- e. We hosted Career Day where we had members from the community share about their profession. (Memphis Fire Dept., Memphis Police Dept., Humane Society, and private sector entrepreneurs)

## **C. Facilities Update**

- a. Next priority steps – 2<sup>nd</sup> grade classroom repairs and exterior wall damage was completed.  
Kitchen bids –  
Backyard repair – Bids will be provided at the meeting  
Playground equipment -  
Secured fence for backyard – Bids will be provided at the meeting  
Awning for the front of the building - Discussion  
Signage on the front and right side of the building -  
Windows -

## **D. Calendar**

- a. Spring Break - April 15<sup>th</sup>
- b. TCAP Testing - April 18<sup>th</sup> – 29<sup>th</sup>
- c. Beta Club Inductions – May 3<sup>rd</sup>
- d. Teacher Appreciate Week \_ May 9<sup>th</sup> – 13<sup>th</sup>

### **Next Meeting**

**Date:** May 12th, 2022, 6:00 pm Arrow Academy of Excellence Charter School

There being no further business to be transacted, and upon motion duly made by Preston King, seconded by Loretta Webber, the meeting was adjourned at 7:25 p.m