

Arrow Academy of Excellence
August 2020 Board of Directors Meeting
Agenda

Date: September 10, 2020 Time: 6:00 pm

Location: 645 Semmes St, Memphis, TN 38114 (Net Meeting Teleconference)

Meeting Agenda: Call in number – 518-530-1840
Meeting ID: 687-614-777

Call to Order – Barbara Conway – Board Chair

Old Business:

Review meeting minutes from August Board meeting

New Business

- **Financial Reporting for period August 1st thru August 31st**
- **Principal's Report on School Opening**
- **Fundraising updates**

Next meeting date: October 8, 2020

“Since August 2017 to date we have received over \$550,000.00 in Grants and other Funds”

The Board Goal: is to acquire \$500,000.00 in Grants and other funds for capital improvements and school growth to add classes 4 and 5 to maintain and increase student enrollment. “Goal Accomplished”

Vision

“We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction and collaboration thrive among our students.”

Charter School Board Meeting Minutes

Arrow Academy of Excellence School Board Meeting Minutes Recorded - September 10th, 2020

Barbara Conway at 6:05 p.m., called the meeting to order.

MISSION STATEMENT

Vision:

At ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL, we prepare, develop, and launch (K-3) learners on a trajectory for college and career readiness, to compete globally and contribute locally. We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction, and collaboration thrive among our students.

Mission:

ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL provides a nurturing learning environment where academic and personal excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future.

(Mission should always be stated to ensure the focus of any meeting is pertaining to our overall mission and that we know and understand our mission)

MEETING PARTICIPANTS

MEMBERS	ATTENDANCE
Barbara Conway	Present (via phone)
Dr. Derek Henson	Present (via phone)
Chris Cherry	Present (via phone)
Miles Thomas	Present (via phone)
Preston King	Present (via phone)
Loretta Webber	Present (via phone)
Dr. Andrea Mayfield	Present (via phone)

Brenda Youngblood	Present (via phone)
LaJoyce Harris	Present (via phone)

MINUTES APPROVAL

Preston King made a motion for approval of August minutes, Dr. Henson seconded the motion and minutes were approved.

Board Notes

Voting Items:

Board Topics to address: Old

Business Closed Items:

- Review meeting minutes for August board minutes

New Business- Open Items

- Financial Reporting for period August 1st thru August 31st
 - Discussion of YTD Line
 - Discussion of opening reserve account with total of \$100,000
 - Discussion of BEP Funds
 - Loretta Webber moved to open a reserve account with Pinnacle Bank with a total of \$100,000, Dr. Henson seconded, motion passed
 - Dr. Henson moved to accept financials for the month of July as printed, Loretta Webber seconded, motion passed
- Principal's Report on School Opening
 - Discussion of Emergency Plan
 - Discussion of Charter School Grant
 - Discussion of TN Care Grant
 - Discussion of possible reimbursement of technology cost
 - Discussion of Tech Issues
 - Discussion of amendments in parent policy due to arising parent issues from current virtual learning process
 - Preston King motioned to approve report, seconded by Dr. Henson, motion accepted
- Fundraising Updates

Budget Discussions

- No Budget Discussions were held during this meeting

Principal's Report (for Detail See Report)

- A. School Operations
 - a. Staff for the 2020-21 school year

- a. Jamaica Pryor, General Secretary
 - b. Undria Cage, Curriculum, Testing and RTI2 Coordinator
 - c. April Hibler, Elementary School Counselor
 - d. Jeanne Roth- Kindergarten
 - e. Marissa Clark, 1st grade teacher
 - f. Rikki Harris, 2nd grade teacher
 - g. Leah Allen, 3rd grade teacher
 - h. Khrystina Cherry, 4th grade teacher
 - i. Rochelle Young, 5th grade teacher
 - j. Shenequa Horn, Teacher Assistant
 - k. Derrick Avant, Maintenance
- b. Enrollment per grade
 - a. KK-18
 - b. 1st-19
 - c. 2nd-20
 - d. 3rd-19
 - e. 4th-17
 - f. 5th-14
 - g. Total-107
 - c. Annual Charter School Report- due November 1
- B. Facility Improvements**
- a. Receive Certificate of Occupancy 8/31/20
 - b. Minor upgrades—lighting in foyer, breakroom, hallway, stairwells; ceiling tiles; touch up skylight
 - c. Received upstairs Emergency Evaluation Plans; requested downstairs Emergency Evaluation Plans
- C. Grants**
- a. Charter School Facility Grant—\$80,050.10 balance (will be expended when facility costs are submitted)
 - b. Safe School Grant-- \$1,850.31-will be used to upgrade cameras
 - c. TN Community CARES Non-Profit-\$50K
 - d. Submitted for the Remote Learning Grant to receive a maximum of \$7K
 - e. Submitted for the Connectivity Grant to receive reimbursement for hot-spots for the 1st semester
- Other
- D. Giving Day—Maybe November (what incentives to promote donors to give)
 - E. Discussion of approval for new parent representative for the 2020-22 school year-Keidra Duncan
 - F. Parent letter addressing the Board

Next Meeting

Date: September 10th, 2020, 6:00 pm Arrow Academy of Excellence Charter School

There being no further business to be transacted, and upon motion duly made by Preston King, seconded by Dr. Derek Henson, the meeting was adjourned at 7:04 p.m