

Arrow Academy of Excellence
August 2020 Board of Directors Meeting
Agenda

Date: August 13, 2020 **Time:** 6:00 pm

Location: 645 Semmes St, Memphis, TN 38114 (Net Meeting Teleconference)

Meeting Agenda: Call in number – 518-530-1840
Meeting ID: 687-614-777

Call to Order – Barbara Conway – Board Chair

Old Business:

Review meeting minutes from July Board meeting

New Business

- **Financial Reporting for period July 1st thru July 31st**
- **Principal's Report**
- **Fundraising updates**

Next meeting date: September 10, 2020

“Since August 2017 to date we have received over \$550,000.00 in Grants and other Funds”

The Board Goal: is to acquire \$500,000.00 in Grants and other funds for capital improvements and school growth to add classes 4 and 5 to maintain and increase student enrollment. “Goal Accomplished”

Vision

“We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction and collaboration thrive among our students.”

Charter School Board Meeting Minutes

Arrow Academy of Excellence School Board Meeting Minutes Recorded - August 13th, 2020

Barbara Conway at 6:05 p.m., called the meeting to order.

MISSION STATEMENT

Vision:

At ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL, we prepare, develop, and launch (K-3) learners on a trajectory for college and career readiness, to compete globally and contribute locally. We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction, and collaboration thrive among our students.

Mission:

ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL provides a nurturing learning environment where academic and personal excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future.

(Mission should always be stated to ensure the focus of any meeting is pertaining to our overall mission and that we know and understand our mission)

MEETING PARTICIPANTS

MEMBERS	ATTENDANCE
Barbara Conway	Present (via phone)
Dr. Derek Henson	Present (via phone)
Chris Cherry	Present (via phone)
Miles Thomas	Present (via phone)
Preston King	Present (via phone)
Loretta Webber	Present (via phone)
Dr. Andrea Mayfield	Present (via phone)

Brenda Youngblood	Present (via phone)
LaJoyce Harris	Present (via phone)

MINUTES APPROVAL

Preston King made a motion for approval of June minutes (with changes), Dr. Henson seconded the motion and minutes were approved.

Board Notes

Voting Items:

Board Topics to address: Old

Business Closed Items:

- Review meeting minutes for July board minutes

New Business- Open Items

- Financial Reporting for period July 1st thru July 31st
 - Discussion of fundraising for overall deficit
 - Overall Discussion of 1st month of fiscal year
 - Dr. Henson moved to accept financials for the month of July as printed, Loretta Webber seconded, motion passed
- Principal's Report
 - Discussion of distribution of devices
 - Discussion of possible alternative days
 - Preston King motioned to approve report, seconded by Dr. Henson, motion accepted
- Fundraising Updates
 - Discussion of Approval for loan from SBA
 - Approved for non restrictive loan
 - Discussion of Online Telethon hosted by Miles
 - Set up with Miles, to be determined

Budget Discussions

- No Budget Discussions were held during this meeting

Principal's Report (for Detail See Report)

- A. School Operations
 - a. Continuous Learning Plan (CLP) was approved August 8, 2020
 - i. See congrats email from TN Dept of Ed. Commissioner Penny Schwinn
 - ii. See final edit of CLP
 - b. School Improvement Plan is complete for the 2020-21 school year
 - c. Virtual learning
 - i. School begins August 31
 - ii. All students will receive virtual instruction via Google Classroom

- iii. Teachers will do live sessions and record them for student review
 - iv. Each student will receive a device for instruction. Each device will have GoGuardian software installed to track student activity and it also has theft tracking
 - v. Parents will receive device and educational platform training on August 18 and 20
 - vi. Devices will be deployed to parents on August 19 and 21.
 - d. Staff for the 2020-21 school year
 - i. Jamaica Pryor, General Secretary
 - ii. Undria Cage, Curriculum, Testing and RTI2 Coordinator
 - iii. April Hibler, Elementary School Counselor
 - iv. Jeanne Roth- Kindergarten
 - v. Marissa Clark, 1st grade teacher
 - vi. Rikki Harris, 2nd grade teacher
 - vii. Leah Allen, 3rd grade teacher
 - viii. Vacant, 4th grade teacher
 - ix. Rochelle Young, 5th grade teacher
 - e. Enrollment per grade
 - i. KK-8 (does not reflect total applications-awaiting transfers and enrollment documents to be considered fully enrolled)
 - ii. 1st-17
 - iii. 2nd-22
 - iv. 3rd-18
 - v. 4th-17
 - vi. 5th-14
 - vii. Total-95
- B. PPE form TN State Department
- i. 2 thermometers
 - ii. 44 cloth masks
 - iii. 250 disposable masks
- C. Facility Improvements
- a. New classroom refresh is complete
 - b. Stairwells repairs are in progress
 - c. Intercom system installation between 1st and 2nd floor complete
 - d. Awaiting glass to be installed in new fire rated doors
- D. Discussion of approval for new parent representative for the 2020-22 school year-Keidra Duncan

Next Meeting

Date: September 10th, 2020, 6:00 pm Arrow Academy of Excellence Charter School

There being no further business to be transacted, and upon motion duly made by Preston King, seconded and approved by Dr. Derek Henson, the meeting was adjourned at 7:04 p.m