

Arrow Academy of Excellence
March 2024 Executive Meeting

Agenda

Date: March 21 2024

Time: 6:00 pm

In-Person Meeting

Meeting ID: 870 6566 1461 Passcode: 149951

Location: 645 Semmes St, Memphis, TN 38114

Call to Order – Barbara Conway – Board Chair

Approval items:

Vote of Approval February minutes

- **Financial Report- Bookkeeper – Treasurer Review (Finance Committee)**
- **Principal Report**
- **Committee reports:**

Vision

“We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction and collaboration thrive among our students.”

Missions

Arrow Academy of Excellence
provides a nurturing learning environment where academic and personal
excellence promote the development of literacy, numeracy, and social skills that
help build a foundation for a successful future

Charter School Board Meeting Minutes

Arrow Academy of Excellence School Board Meeting Minutes Recorded - March 21st, 2024

Barbara Conway at 6:05 p.m., called the meeting to order.

MISSION STATEMENT

Vision:

We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction, and collaboration thrive among our students.

Mission:

ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL provides a nurturing learning environment where academic and personal excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future.

(Mission should always be stated to ensure the focus of any meeting is pertaining to our overall mission and that we know and understand our mission)

MEETING PARTICIPANTS

MEMBERS	ATTENDANCE
Barbara Conway	Present
Dr. Derek Henson	Present
Chris Cherry	Absent
Miles Thomas	Present (Virtual)
Preston King	Present
Loretta Webber	Present (Virtual)
Dr. Bridget Lee	Absent
LaJoyce Harris	Present (Virtual)
Rogenia Finnie	Present

Curtis Turner	Absent
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MINUTES APPROVAL

February Minutes were reviewed with no corrections, however no motion was made at the time of meeting.

Board Notes

Voting Items:

Board Topics to address: Old

Business Closed Items:

- Review meeting minutes for February 2024 board minutes

New Business- Open Items

- **Financial Report - Bookkeeper – Treasurer Review (Finance Committee)**
 - Discussion of Esser Grant Status and Reimbursement
 - Discussion of Dell Laptop Purchases
 - Discussion of Budget for Fiscal Year
 - Discussion of P&L Report
 - Discussion of Expense Report
 - Discussion of Accounts Payable (Maxim)
 - Discussion of addition to United Way Kroger programing
 - Discussion of Balance Sheet Reporting with Grant and Non Grant Account Parameters
 - Dr. Henson made a motion to accept financials, Finnie seconded, motion passed
- **Principal's Report**
 - Discussion of AAE being named the Award School for 2023-2024 School Year
 - Discussion of Parent Teacher Conferences, and tablets
 - Discussion of TCAP/TN-Ready Assessment
 - Discussion of Backyard Project and Outdoor Festival
- **Committee Reports: N/A**

Budget Discussions

- Financial Reports for February 2024

Principal's Report (for Detail See Report)

A. School Enrollment (85) / Projected (100)

Grade	Number of Students
KK	13
1 st	14
2 nd	18
3 rd	15
4 th	16
5 th	09

B. School Operations

- a. Arrow Academy has been named an Award School for the 2022 -2023 School Year! We are excited about this honor and proud of the hard work that was demonstrated by the teachers, students, and staff.
- b. Award Academy of Excellence is in the top 25% Ranking on the Cumulative Scorecard for the 2022 -2023 School Year. We scored a 3.0 or above in all areas on the Academic, Operations, and the Financial Scorecards.
- c. We will begin putting our yard signs out to recruiting new students for the new school year this week.
- d. Our parents have begun to sign up for the Moolah Wireless tablets. Parents and students are excited about this new program.
- e. We completed our WIDA testing before we left for Spring Break and students seem to have done well. We our in TCAP prep mood as we gear up for the next 14 days before the test.
- f. Our math coach has been here training and completing PD sessions with our teachers and have been in classrooms working with students and teachers. This week her emphasis has been on our 3rd grade class to prepare them for this test and the 3rd Grade Commitment.
- g. We are still in the process of looking for a part-time ESL teacher due to the increase in enrollment of our ESL population.
- h. If you did not make it to our **Black History Celebration** you missed a treat. Our students were prepared and did an amazing job learning about our history.

C. Facilities Update

- a. We are waiting on the updated bid for the heat units in the kindergarten and 2nd-grade classrooms. We have had several bids on our roof and will need to decide on how we should move forward with the repairs.
- b. Our backyard playground is in desperate need of repair. I would like for us to find a way to complete this project before Spring.

c. We are always in constant need of donations to help secure funds for the following items
New security system/cameras/ new card readers/Siemens - \$52,335.00 – Two-part
upgrade

Part one is an expansion of the existing system and part two is a complete upgrade of the
access control system.

Secured fence for our backyard
Kitchen repairs (heat)
Backyard repairs
Playground equipment
Signage on the right side of the building
Windows

D. Calendar

March 28th - Career Day
March 29th - Spring Implementation Check with Dr. Gines
April 3rd – 3rd Nine Weeks Honors Program
April 15 – May 3rd – TN Ready Assessment

We are always in need of donations/support in getting funds to help in repairing and
maintaining our facility.

Next Meeting

Date: Apr. 11th, 2024

There being no further business to be transacted, and upon motion duly made by Barbara
Conway, seconded by Preston King, the meeting was adjourned at 6:51 p.m