

Arrow Academy of Excellence
February 2024 Executive Meeting

Agenda

Date: February 8, 2024 **Time:** 6:00 pm **In-Person Meeting**

Meeting ID: 742 0577 5400 Passcode: 2GkAk9

Location: 645 Semmes St, Memphis, TN 38114

Call to Order – Barbara Conway – Board Chair

Approval items:

Vote of Approval December and January minutes

- **Financial Report- Bookkeeper – Treasurer Review (Finance Committee)**
- **Principal Report**
- **Committee reports:**

Vision

“We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction and collaboration thrive among our students.”

Missions

Arrow Academy of Excellence
provides a nurturing learning environment where academic and personal
excellence promote the development of literacy, numeracy, and social skills that
help build a foundation for a successful future

Charter School Board Meeting Minutes

Arrow Academy of Excellence School Board Meeting Minutes Recorded - Feb. 8th, 2024

Barbara Conway at 6:03 p.m., called the meeting to order.

MISSION STATEMENT

Vision:

We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction, and collaboration thrive among our students.

Mission:

ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL provides a nurturing learning environment where academic and personal excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future.

(Mission should always be stated to ensure the focus of any meeting is pertaining to our overall mission and that we know and understand our mission)

MEETING PARTICIPANTS

MEMBERS	ATTENDANCE
Barbara Conway	Present
Dr. Derek Henson	Present
Chris Cherry	Present
Miles Thomas	Present (Virtual)
Preston King	Present
Loretta Webber	Present (Virtual)
Dr. Bridget Lee	Present
LaJoyce Harris	Present (Virtual)
Rogenia Finnie	Present

Curtis Turner	Present
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MINUTES APPROVAL

January Minutes were reviewed with no corrections, Dr. Henson made a motion to approve the minutes, Turner seconded, motion passed.

Board Notes

Voting Items:

Board Topics to address: Old

Business Closed Items:

- Review meeting minutes for January 2024 board minutes

New Business- Open Items

- **Financial Report - Bookkeeper – Treasurer Review (Finance Committee)**
 - Discussion of Esser Grant Status and Reimbursement
 - Discussion of TISA
 - Discussion of P&L Report
 - Discussion of Expense Report
 - Discussion of CPA Expense
 - Dr. Henson made a motion to accept financials, Finnie seconded, motion passed
- **Principal's Report**
 - Discussion of upcoming events and field trips
 - Discussion of donations needed for improvements to Security Systems
 - Discussion of TCAP/TN-Ready Assessment
 - Discussion of Backyard Project
 - Discussion of Black History Month Updates
- **Committee Reports: N/A**

Budget Discussions

- Financial Reports for January 2024

Principal's Report (for Detail See Report)

A. School Enrollment (85) / Projected (100)

Grade	Number of Students
KK	13
1 st	14
2 nd	18
3 rd	15
4 th	16
5 th	09

B. School Operation

- a. We will begin recruiting students for our school in the next few weeks. We attended the School Choice Fair last weekend and we are planning for an Open House to invite parents into our building.
- b. Moolah Wireless is a tech company that solves the problems of mobile accessibility and wireless connectivity for under-represented/under-resourced communities by leveraging federal assistance programs to eliminate the cost of devices for at-need individuals. Each student will receive a free tablet with the parent's consent to use it at home. Due to the weather, there has been a pushback on the delivery of these items. The letter to parents will be sent out on Friday.
- c. Our MAP testing is almost complete. We will finish our winter MAP testing, drill-downs, and make-up testing this week. After completion, we will analyze this data to form our small group instruction for our TCAP Blitz.
- d. Our WIDA Testing window is open and testing will begin next week.
- e. We are still in the process of looking for a part-time ESL teacher due to the increase in enrollment of our ESL population.
- f. Please save the date - **March 1st for our Black History Celebration** you will not want to miss it!! I will send the scheduled times closer to the date.

C. Facilities Update

- a. We are waiting on the updated bid for the heat units in the kindergarten and 2nd-grade classrooms. We have had several bids on our roof and will need to decide on how we should move forward with the repairs.
- b. Our backyard playground is in desperate need of repair. I would like for us to find a way to complete this project before Springs's arrival.

- c. We are always in constant need of donations to help secure funds for the following items
New security system/cameras/ new card readers/Siemens - \$52,335.00 – Two-part
upgrade

Part one is an expansion of the existing system and part two is a complete upgrade of the
access control system.

Secured fence for our backyard
Kitchen repairs (heat)
Backyard repairs
Playground equipment
Signage on the right side of the building
Windows

D. Calendar

February 5 - 9 - School Counselor's Week/ WIDA Testing Begins
February 7th – Memphis Hustle Basketball Game
February 8th – Board Meeting
February 14th – Valentine's Day Classroom Parties
February 19th – President's Day (No School Students) PD (Teachers)
February 22nd – Parent-Teacher Conferences (4 pm – 7 pm)
March 1st – AAE Presents Black History Wax Museum & More/ SAVE THE DATE!

We are always in need of donations/support in getting funds to help in repairing and
maintaining our facility.

Next Meeting

Date: Mar. 21st, 2024

There being no further business to be transacted, and upon motion duly made by Barbara
Conway, seconded by Preston King, the meeting was adjourned at 6:51 p.m