

Arrow Academy of Excellence

May 2023 Executive Meeting

Agenda

Date: May 11, 2023

Time: 6:00 p.m.

IN PERSON Meeting – Please make every effort to be ON-Time. Thank you. A link is being sent for those who cannot attend in person.

Location: 645 Semmes St, Memphis, TN 38114

Call to Order – Barbara Conway – Board Chair

Approval items:

- **March and April board meeting minutes**

New Business:

- **Review of Financials- Bookkeeper – Treasurer Review (Finance Committee)**
- **Principal Report**
- **Committee reports: Fundraising and Education/Bylaws**

Vision

“We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction and collaboration thrive among our students.”

Missions

**Arrow Academy of Excellence
provides a nurturing learning environment where academic and personal
excellence promote the development of literacy, numeracy, and social skills that
help build a foundation for a successful future**

Charter School Board Meeting Minutes

Arrow Academy of Excellence School Board Meeting Minutes Recorded - May 11th, 2023

Barbara Conway at 6:03 p.m., called the meeting to order.

MISSION STATEMENT

Vision:

We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction, and collaboration thrive among our students.

Mission:

ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL provides a nurturing learning environment where academic and personal excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future.

(Mission should always be stated to ensure the focus of any meeting is pertaining to our overall mission and that we know and understand our mission)

MEETING PARTICIPANTS

MEMBERS	ATTENDANCE
Barbara Conway	Present
Dr. Derek Henson	Absent
Chris Cherry	Present
Miles Thomas	Present
Preston King	Present
Loretta Webber	Absent
Dr. Bridget Lee	Present
LaJoyce Harris	Absent
Keidra Duncan	Absent

Rogenia Finnie	Present
Curtis Turner	Present

MINUTES APPROVAL

March and April minutes are to be reviewed at the May meeting and will be voted on at that time.

Board Notes

Voting Items:

Board Topics to address: Old
Business Closed Items:

- Review meeting minutes for March and April 2023 board minutes

New Business- Open Items

- Review of Financials- Bookkeeper – Treasurer Review (Finance Committee)
 - PNL Report Review
- Principal Report
 - Discussion of Student recruitment
 - Discussion of TCAP Scoring
 - Discussion of Facilities Update
- Committee Reports: Fundraising and Education/Bylaws
 - 3 Different Fundraising Packages
 - Discussion of Letters of Appreciation
 - Website, Playground equipment, etc.
 - Discussion of ideal donors

Budget Discussions

- Financial Reports for April 2023

Principal's Report (for Detail See Report)

A. School Enrollment (93) / Projected (100)

Grade	Number of Students
KK	14
1 st	15
2 nd	16
3 rd	19
4 th	13
5 th	16

B. School Operations

- a. We have been approved for the TAG grant by the state.
- b. We have completed TCAP and MAP testing for the year. Our Stand-Alone test will begin on May 16th – 17th .
- c. The 3rd grade retention policy is in place, and we are waiting on test results.
- d. We have received The Summer Boost Grant in the amount of \$62,400.00 which will support our summer learning program. We have also received an additional \$19, 474.65 from the state to supplement our summer learning program.

C. Facilities Update

All ESSER 2 budgeted funds have expired. We are now working on ESSER 3 funds that must be spent by June 2024.

We are continuing to have a problem with our roof Mr. Jenkins with Gipson Mechanical will be back out to look at it again on tomorrow.

We need donations to help secure funds for the following items

- New security system/cameras/ Siemens -waiting on quote (they were out this week)
- Secured fence for our backyard
- Kitchen repairs
- Backyard repairs
- Playground equipment
- Signage on the right side of the building
- Windows

We have secured Gipson Mechanical to replace our boiler system and hot water tank. The estimate time frame of repairs is May 29th – June 2nd.

Meeting Organizer: Chair-Barbara Conway
Meeting Location: Arrow Academy of
Excellence **School District:** Shelby County
School #: 901-207-1891

D. Calendar

- | | |
|----------------|-----------------------------------------------------------------------------------|
| a. May 8 – 12 | Teacher and Nurse Appreciation Week |
| b. May 16 – 17 | 2 nd – 5 th – Stand Alone Test |
| c. May 19 | Memphis Zoo Field Trip |
| d. May 23 | Kindergarten/5 th Grade Graduation/Promotional
(Holiday Inn U of M) |
| e. May 26 | Students Last Day of School |
| f. June 2 | Teachers Last Day of School |
| g. June 5 – 30 | Summer Boost Program (Summer School) |

We need donations/support in getting funds to help in repairing and maintaining our facility.

Our Kindergarten and 5th Grade Promotion will take place on Tuesday May 23rd at the Holiday Inn U of M. We are working on securing a bus for our promotional ceremonies.

Next Meeting

Date: June 8th, 2023

There being no further business to be transacted, and upon motion duly made by Barbara Conway, seconded by Dr. Henson, the meeting was adjourned at 7:31 p.m