

**Arrow Academy of Excellence**

**July 2023 Executive Meeting**

**Agenda**

**Date: July 20, 2023**

**Time: 6:00 p.m.**

**IN PERSON Meeting – Please make every effort to be ON-Time. Thank you. A link is being sent for those who cannot attend in person.**

**Location: 645 Semmes St, Memphis, TN 38114**

**Call to Order – Barbara Conway – Board Chair**

**Approval items:**

**Vote of Approval for June minutes**

- **YTD Financial Report- Bookkeeper – Treasurer Review (Finance Committee)**
- **Principal Report**
- **Committee reports:**
  1. **Education/Bylaws**
  2. **Fundraising committee**

**Marketing and communication presentation from Summer Interns**

**Vision**

**“We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction and collaboration thrive among our students.”**

**Missions**

**Arrow Academy of Excellence  
provides a nurturing learning environment where academic and personal**

**excellence promote the development of literacy, numeracy, and social skills that  
help build a foundation for a successful future**

# Charter School Board Meeting Minutes

## Arrow Academy of Excellence School Board Meeting Minutes Recorded - July 20th, 2023

Barbara Conway at 6:03 p.m., called the meeting to order.

### MISSION STATEMENT

**Vision:**

We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction, and collaboration thrive among our students.

**Mission:**

ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL provides a nurturing learning environment where academic and personal excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future.

(Mission should always be stated to ensure the focus of any meeting is pertaining to our overall mission and that we know and understand our mission)

### MEETING PARTICIPANTS

| MEMBERS          | ATTENDANCE        |
|------------------|-------------------|
| Barbara Conway   | Present           |
| Dr. Derek Henson | Present           |
| Chris Cherry     | Absent            |
| Miles Thomas     | Present           |
| Preston King     | Present (Virtual) |
| Loretta Webber   | Absent            |
| Dr. Bridget Lee  | Present (Virtual) |
| LaJoyce Harris   | Present (Virtual) |
| Keidra Duncan    | Absent            |

|                |         |
|----------------|---------|
| Rogenia Finnie | Present |
| Curtis Turner  | Present |

## **MINUTES APPROVAL**

June minutes were reviewed with no corrections, Dr. Henson made the motion, and seconded by Mrs. Finnie, motion passed.

## **Board Notes**

### **Voting Items:**

**Board Topics to address: Old  
Business Closed Items:**

- Review meeting minutes for June 2023 board minutes

### **New Business- Open Items**

- **YTD Review of Financials- Bookkeeper – Treasurer Review (Finance Committee)**
  - Discussion of PNL Report
  - Discussion of Contract Services, AP Report, AP Summary
  - Discussion of 4 Smart Board Purchases
  - Discussion of ERC
  - Discussion of Financials needed for audit
  - Curtis Turner made a motion to accept financials, Mrs. Finnie seconded, motion passed
- **Principal's Report**
  - Discussion of Student recruitment and Enrollment
  - Discussion of Playground and Donation needed
  - Discussion of students enrolled
  - Discussion of 1st Day of School
  - Supply List for Each Grade
- **Committee Reports: Fundraising and Education/Bylaws**
  - Home Depot and Lowe's Grants
  - Education Committee Suggest Raise and Part Time Help, 3% Raise
  - Motion made for Dr. Lee to receive a 3% Raise effective 23-24 school year, seconded by Dr. Henson, motion passed
  - Discussion of ideal donors
- **Marketing and Communications Report from Summer Interns**

## **Budget Discussions**

- Financial Reports for June 2023

**Meeting Organizer:** Chair-Barbara Conway  
**Meeting Location:** Arrow Academy of  
Excellence **School District:** Shelby County  
**School #:** 901-207-1891

## **Principal's Report (for Detail See Report)**

### **Next Meeting**

**Date: July 13th, 2023**

There being no further business to be transacted, and upon motion duly made by Barbara Conway, seconded by Dr. Henson, the meeting was adjourned at 7:36 p.m