

**Arrow Academy of Excellence  
January 2023 Executive Meeting**

**Agenda**

**Date: January 12, 2023**

**Time: 6:00 p.m.**

**IN PERSON Meeting – Please make every effort to be ON-Time. Thank you.**

**Location: 645 Semmes St, Memphis, TN 38114**

Call to Order – Barbara Conway – Board Chair

**Approval items:**

- December board meeting minutes

**New Business:**

- Review of Financials- Bookkeeper – Treasurer Review (Finance Committee)
- Audit report for 2022 – KAM
- Principal Report
- Discussion of Board Retreat 2023

**Vision**

**“We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction and collaboration thrive among our students.”**

**Missions**

**Arrow Academy of Excellence  
provides a nurturing learning environment where academic and personal**

**excellence promote the development of literacy, numeracy, and social skills that  
help build a foundation for a successful future**

# Charter School Board Meeting Minutes

## Arrow Academy of Excellence School Board Meeting Minutes Recorded - Jan 19th, 2023

Barbara Conway at 6:19 p.m., called the meeting to order.

### MISSION STATEMENT

**Vision:**

We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction, and collaboration thrive among our students.

**Mission:**

ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL provides a nurturing learning environment where academic and personal excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future.

(Mission should always be stated to ensure the focus of any meeting is pertaining to our overall mission and that we know and understand our mission)

### MEETING PARTICIPANTS

MEMBERS	ATTENDANCE
Barbara Conway	Present
Dr. Derek Henson	Absent
Chris Cherry	Absent
Miles Thomas	Present
Preston King	Present
Loretta Webber	Present (via TEAMS)
Dr. Bridget Lee	Present
LaJoyce Harris	Present
Keidra Duncan	Present (via TEAMS)

Rogenia Finnie	Present
----------------	---------

## MINUTES APPROVAL

December minutes were reviewed with no corrections, Preston King made motion, Harris seconded, motion passed.

## Board Notes

### Voting Items:

Board Topics to address: Old

Business Closed Items:

- Review meeting minutes for December 2022 board minutes

### New Business- Open Items

- Review of Financials- Bookkeeper – Treasurer Review (Finance Committee)
  - Discussion of BEP Funds for January
  - Discussion of Separation of expenses in expense report for better breakdown
  - Discussion of AP Report
  - Discussion of additional technology lab fees
  - Discussion of further expense breakdown
  - Discussion of Esser funds
  - Dianne Finnie made a motion to accept financials, Preston King seconded, motion passed.
- Audit reports for 2022 Audit- KAM
  - Discussion of Financial Procedures
  - Discussion of Additional Audit Preparation Needs
    - Minutes Specifically
- Principal Report
  - Discussion of students on waitlist
  - Discussion of ESL Students
  - Discussion of 2 Projects for Esser Grant
    - Security System and Fencing for Backyard
  - Preston King motioned to accept report, Finnie seconded, motion passed

## Budget Discussions

- Financial Reports for January 2023

## Principal's Report (for Detail See Report)

### A. School Enrollment (95) / Projected (107)

Grade	Number of Students
KK	15
1 <sup>st</sup>	16
2 <sup>nd</sup>	15
3 <sup>rd</sup>	18
4 <sup>th</sup>	14
5 <sup>th</sup>	17

### B. School Operations

- a. We began our MAP testing this week. Students and teachers are working hard to make sure that our students are proficient. I will have the MAP scores for our next meeting.
- b. The revised ESSER 2 & 3 budgets are complete, and the TAG grant is in revision process.
- c. The audit has been completed and submitted.

### C. Facilities Update

We will reallocate some of our ESSER 2 & 3 funds for facilities and maintenance, as well as look for other grants and opportunities for funding to complete the projects below.

- New security system/cameras
- Secured fence for our backyard
- Kitchen repairs
- Backyard repairs
- Playground equipment
- Signage on the right side of the building
- Windows

Dr. Dee has submitted the grants that she is working on for this month. She will continue to report her findings each month.

### D. Calendar

- a. January 9 – February 3      MAP Testing
- b. January 16                      MLK Day/Out
- c. January 18                      Report Cards Issued

**Meeting Organizer:** Chair-Barbara Conway

**Meeting Location:** Arrow Academy of  
Excellence **School District:** Shelby County

**School #:** 901-207-1891

- d. January 20
- e. January 28

Honors Program  
School Choice Fair/Hickory Ridge Towne Center

**Next Meeting**

**Date:**

There being no further business to be transacted, and upon motion duly made by Barbara Conway, seconded by Dr. Henson, the meeting was adjourned at 7:08 p.m