

**Arrow Academy of Excellence
February 2023 Executive Meeting**

Agenda

Date February 9, 2023

Time: 6:00 p.m.

IN PERSON Meeting – Please make every effort to be ON-Time. Thank you.

Location: 645 Semmes St, Memphis, TN 38114

Call to Order – Barbara Conway – Board Chair

Approval items:

- **January board meeting minutes**

New Business:

- **Review of Financials- Bookkeeper – Treasurer Review (Finance Committee)**
- **Principal Report (Discussion of need HVAC repairs for first floor)**
- **Discussion to set date for 2023 Board Retreat**
- **Discussion of school marketing – Board Chair**

Vision

“We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction and collaboration thrive among our students.”

Missions

**Arrow Academy of Excellence
provides a nurturing learning environment where academic and personal**

excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future

Charter School Board Meeting Minutes

Arrow Academy of Excellence School Board Meeting Minutes Recorded - Feb. 9th, 2023

Barbara Conway at 6:19 p.m., called the meeting to order.

MISSION STATEMENT

Vision:

We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction, and collaboration thrive among our students.

Mission:

ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL provides a nurturing learning environment where academic and personal excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future.

(Mission should always be stated to ensure the focus of any meeting is pertaining to our overall mission and that we know and understand our mission)

MEETING PARTICIPANTS

MEMBERS	ATTENDANCE
Barbara Conway	Present
Dr. Derek Henson	Absent
Chris Cherry	Absent
Miles Thomas	Present
Preston King	Absent
Loretta Webber	Present
Dr. Bridget Lee	Present
LaJoyce Harris	Present
Keidra Duncan	Absent

Rogenia Finnie	Present
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MINUTES APPROVAL

January minutes were reviewed with no corrections, Finnie made motion, Harris seconded, motion passed.

Board Notes

Voting Items:

Board Topics to address: Old

Business Closed Items:

- Review meeting minutes for January 2023 board minutes

New Business- Open Items

- Review of Financials- Bookkeeper – Treasurer Review (Finance Committee)
 - Discussion of BEP Funds for February
 - Discussion of AP Report
 - Discussion of PNL Report
 - Board Approval of Financials will take place at the March Meeting
- Principal Report
 - Discussion of Health Fairs/School Choice Fair
 - Discussion of Hot Water System Busting

Budget Discussions

- Financial Reports for January 2023

Principal's Report (for Detail See Report)

A. School Enrollment (96) / Projected (107)

Grade	Number of Students
KK	15
1 st	16
2 nd	15
3 rd	20
4 th	14

Meeting Organizer: Chair-Barbara Conway
Meeting Location: Arrow Academy of
Excellence **School District:** Shelby County
School #: 901-207-1891

- c. February 16th Parent Teacher Conferences/Health Fair
- d. February 27th – March 3rd Read Across America
- e. February 28th ELA Curriculum Night

After reviewing our data from this last MAP Report will have a lot of work to do. We have hired a Math Coach to help with professional development with our teachers and will be coaching teachers on how to help our students improve in math. Our after school tutoring program will begin February 20th – April 14th for 7 weeks leading into TCAP. The funds for these programs will be provided from the Turn Around Grant (TAG) which we received because we are on the Priority List. We are working hard to be removed from this list this year.

We need funds to help with items in our reimbursable ESSER 2 & 3 grants. We have money available on paper, however we need to figure out a way to get the needed funds so that we can spend the money.

We also have an unexpected expense with the boiler going out and hot water tank needing to be replaced. A plan needs to be developed on how we can get these items repaired/replaced.

If you are available to read for our students during the Read Across America Week, please let me know. (February 27th – March 3rd)

The School Choice Fair is happening this Saturday from 11:00 AM – 2:00 PM and we would love to have your support in coming out in your Arrow attire to help support our school.

If you or if you know of any business that would like to come and talk to our students about their careers, please send their information ASAP. Our school Career Day is Friday March 10th

Next Meeting

Date: March, 9th, 2023

There being no further business to be transacted, and upon motion duly made by Barbara Conway, seconded by Dr. Henson, the meeting was adjourned at 7:08 p.m