

Arrow Academy of Excellence
December 2023 Executive Meeting

Agenda

Date: December 14, 2023

Time: 6:00 pm **Virtual Meeting- Zoom**

You should receive your Zoom notice for the meeting.

Meeting ID: 851-4511-0105 Passcode: 644761

Location: 645 Semmes St, Memphis, TN 38114

Call to Order – Barbara Conway – Board Chair

Approval items:

Vote of Approval November minutes

- **Financial Report- Bookkeeper – Treasurer Review (Finance Committee)**
- **Principal Report**
- **Committee reports: N/A**

Vision

“We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction and collaboration thrive among our students.”

Missions

Arrow Academy of Excellence
provides a nurturing learning environment where academic and personal
excellence promote the development of literacy, numeracy, and social skills that
help build a foundation for a successful future

Charter School Board Meeting Minutes

Arrow Academy of Excellence School Board Meeting Minutes Recorded - December 14th, 2023

Barbara Conway at 6:03 p.m., called the meeting to order.

MISSION STATEMENT

Vision:

We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction, and collaboration thrive among our students.

Mission:

ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL provides a nurturing learning environment where academic and personal excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future.

(Mission should always be stated to ensure the focus of any meeting is pertaining to our overall mission and that we know and understand our mission)

MEETING PARTICIPANTS

MEMBERS	ATTENDANCE
Barbara Conway	Present (Virtual)
Dr. Derek Henson	Present (Virtual)
Chris Cherry	Absent
Miles Thomas	Present (Virtual)
Preston King	Present (Virtual)
Loretta Webber	Present (Virtual)
Dr. Bridget Lee	Present (Virtual)
LaJoyce Harris	Absent
Keidra Duncan	Absent

Rogenia Finnie	Present (Virtual)
Curtis Turner	Present (Virtual)

MINUTES APPROVAL

November minutes were reviewed with no corrections, Loretta Webber made the motion, and seconded by Curtis Turner, motion passed.

Board Notes

Voting Items:

Board Topics to address: Old
Business Closed Items:

- Review meeting minutes for November 2023 board minutes

New Business- Open Items

- **Financial Report - Bookkeeper – Treasurer Review (Finance Committee)**
 - Discussion of Esser Reimbursement
 - Discussion of Title I Grant
 - Discussion of Personnel Reimbursements (laptops, etc.)
 - Discussion of P&L Report
 - Loretta Webber made a motion to accept financials, Dr. Henson seconded, motion passed
- **Principal's Report**
 - Discussion of Priority List Status and removal from List
 - Discussion of Priority Status information and State Report Card
 - Discussion of Annual Charter Visit
 - Discussion of Marketing Help and Numbers
 - Discussion of TAG Grant
 - Discussion of Leadership Training
- **Committee Reports: N/A**

Budget Discussions

- Financial Reports for December 2023

Principal's Report (for Detail See Report)

A. School Enrollment (88) / Projected (100)

Grade	Number of Students
KK	12
1 st	14
2 nd	20
3 rd	16
4 th	17
5 th	09

B. School Operation

- a. The results of our priority status from the state are finally in. We are OFF the Priority List!!!! Our students and teachers worked very hard in helping us to get off this list. We are excited about our progress. The priority status is based on student growth and it shows that our students are growing and are making gains.
- b. Our annual site visit from the charter office was held on Tuesday December 5th and we received great feedback from the charter office. They were excited about how well things are going in our school.
- c. We have been approved for the Turn Around Grant (TAG) for \$40,000 and the State School Improvement Grant (SSIG) -\$10,000.
- d. We began our leadership training with the SWiFT Education Center and The University of Kansas in November.
- e. We are still in the process of looking for a part-time ESL teacher due to the increase in enrollment of our ESL population.

C. Facilities Update

- a. We have received a bid from Gipson about the unit in the kindergarten classroom and we will need to move forward in trying to get it repaired before the weather changes.

We have had several bids on our roof and will need to make a decision on how we should move forward with the repairs.

- b. We are always in constant need of donations to help secure funds for the following items
New security system/cameras/ new card readers/Siemens - \$52,335.00 – Two-part upgrade – Part one is an expansion of the existing system and part two is a complete upgrade of the access control system.

Secured fence for our backyard
Kitchen repairs
Backyard repairs
Playground equipment

Meeting Organizer: Chair-Barbara Conway
Meeting Location: Arrow Academy of
Excellence **School District:** Shelby County
School #: 901-207-1891

Signage on the right side of the building
Windows

D. Calendar

December 15th - Christmas Program

December 18th - Staff Christmas Party – 4:30PM – Crosstown Community

December 20th - Christmas Class Parties

December 21 – January 3rd - Winter Break

We are always in need of donations/support in getting funds to help in repairing and maintaining our facility.

Next Meeting

Date: Jan. 11th, 2023

There being no further business to be transacted, and upon motion duly made by Barbara Conway, seconded by Preston King, the meeting was adjourned at 7:32 p.m