

Arrow Academy of Excellence

April 2023 Executive Meeting

Agenda

Date April 13, 2023

Time: 6:00 p.m.

IN PERSON Meeting – Please make every effort to be ON-Time. Thank you. A link is being sent for those who cannot attend in person.

Location: 645 Semmes St, Memphis, TN 38114

Call to Order – Barbara Conway – Board Chair

Approval items:

- **February and March board meeting minutes**

New Business:

- **Review of Financials- Bookkeeper – Treasurer Review (Finance Committee)**
- **Introduction of new Board Director’s nominee, (Mr. Curtis Turner)**
- **Principal Report (Discussion of need HVAC repairs for first floor)**
- **Discussion to re-schedule date for 2023 Board Retreat**

Vision

“We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction and collaboration thrive among our students.”

Missions

**Arrow Academy of Excellence
provides a nurturing learning environment where academic and personal**

excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future

Charter School Board Meeting Minutes

Arrow Academy of Excellence School Board Meeting Minutes Recorded - Apr. 13th, 2023

Barbara Conway at 6:03 p.m., called the meeting to order.

MISSION STATEMENT

Vision:

We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction, and collaboration thrive among our students.

Mission:

ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL provides a nurturing learning environment where academic and personal excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future.

(Mission should always be stated to ensure the focus of any meeting is pertaining to our overall mission and that we know and understand our mission)

MEETING PARTICIPANTS

MEMBERS	ATTENDANCE
Barbara Conway	Present
Dr. Derek Henson	Present
Chris Cherry	Absent
Miles Thomas	Present
Preston King	Present
Loretta Webber	Absent
Dr. Bridget Lee	Present
LaJoyce Harris	Absent
Keidra Duncan	Absent

Rogenia Finnie	Present
----------------	---------

MINUTES APPROVAL

February and March minutes were reviewed with no corrections, however minutes weren't approved due to lack of quorum

Board Notes

Voting Items:

Board Topics to address: Old

Business Closed Items:

- Review meeting minutes for February and March 2023 board minutes

New Business- Open Items

- Review of Financials- Bookkeeper – Treasurer Review (Finance Committee)
 - PNL Report Review
 - Discussion of Title 1 Grant Funds
 - Discussion of Reimbursement through State Facilities Grant
 - Discussion of Capital Improvement Grant
 - Discussion of BEP Funds
 - Discussion of Esser Reimbursement
 - Discussion of Monthly Expense Statement
- Introduction of new Board Directors nominee, (Mr. Curtis Turner)
- Principal Report (Discussion of need HVAC repairs for first floor)
 - Discussion of Student recruitment
 - Discussion of TCAP Scoring
 - Discussion of Facilities Update
- Discussion to re-schedule date for 2023 Board Retreat
 - Set Times for 10:30AM - 1PM Sat. April 29th

Budget Discussions

- Financial Reports for April 2023

Principal's Report (for Detail See Report)

A. School Enrollment (93) / Projected (100)

Grade	Number of Students
KK	14
1 st	15
2 nd	16
3 rd	19
4 th	13
5 th	16

B. School Operations

- a. We are still waiting approval of the TAG grant by the state.
- b. This is the last week of our after-school tutoring. Students have been working very hard and are ready for the test.
- c. TCAP Testing will begin on Monday, April 17th – April 28th. We will continue the next week with our MAP Testing May 1st – 5th.
- d. The 3rd grade retention policy update.
- e. We are waiting on the final decision from The Summer Boost Grant in the amount of \$62,400.00 which will support our summer school program.

C. Facilities Update

All ESSER 2 budgeted funds must be spent, and forms completed by April 14th. Any quotes, contract agreements, or PO's must be processed by this date. We have about \$122,000.00 that will be returned to the district.

We are continuing to have a problem with the roof, and we are not able to get in touch with Phoenix Roofing Company. Mr. Dewayne Jones sent someone out this week and we are waiting on his quote/recommendation.

We need donations to help secure funds for the following items

- New security system/cameras/ Siemens -waiting on quote
- Secured fence for our backyard
- Kitchen repairs
- Backyard repairs
- Playground equipment
- Signage on the right side of the building
- Windows

We have secured Gipson Mechanical to replace our boiler system and hot water tank. The estimated time frame of repairs is May 29th – June 2nd.

Cost - (**Gipson Mechanical Contractors - \$83,161**).

D. Calendar

- a. April 14th TCAP Pep Rally
- b. April 17th – 28th TCAP Testing

Meeting Organizer: Chair-Barbara Conway
Meeting Location: Arrow Academy of
Excellence **School District:** Shelby County
School #: 901-207-1891

- | | |
|--|---|
| c. April 19 th | Progress Reports |
| d. May 1 st – 5 th | MAP Testing (Spring Benchmark) |
| e. May 8 th -12 th | Teacher Appreciation Week |
| f. May 23 rd | Kindergarten/5 th Grade Graduation/Promotional
(Holiday Inn U of M) |
| g. June 5 – 30 | Summer Boost Program |

Funds that are available in the ESSER 2 budget will expire tomorrow April 14th.

Students and teachers have been working hard to be removed from the Priority List. We are ready to **“ROCK THAT TEST”**

We need donations/support in getting funds to help in repairing and maintaining our facility.

We would like to use the church van again this year to help transport our graduates to the graduation on Tuesday, May 23, 2023.

Next Meeting

Date: May 11th, 2023

There being no further business to be transacted, and upon motion duly made by Barbara Conway, seconded by Dr. Henson, the meeting was adjourned at 7:41 p.m