

**Arrow Academy of Excellence**  
**October 2021 Board of Directors Meeting**

**Agenda**

**Date: October 21, 2021                      Time: 6:00 pm**

**This will be an In-Person for those who simply cannot attend**

**In person the number to call in is below:**

**Location: 645 Semmes St, Memphis, TN 38114**

**Meeting number: 518-530-1840,**

**Id# - 687-614-777**

**Call to Order – Barbara Conway – Board Chair**

**Old Business:**

**Review minutes from August 2021 board meeting**

**New Business**

- **Financial Reporting for period ending August 31, 2021- Director Webber/Beverly A.**
- **Update on Annual Audit – Beverly Anderson, bookkeeper**
- **Principal’s report: Update – Dr. Bridget Lee (due to Parent-Teacher meeting will not be attending)**

**Next meeting date: November 11 , 2021**

**Meeting Agenda: Call in number – 518-530-1840**  
**Meeting ID: 687-614-777**

**“Since August 2017 to date we have received over \$550,000.00 in Grants and other Funds”**

**Vision**

**“We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction and collaboration thrive among our students.”**

### **Missions**

#### **Arrow Academy of Excellence**

**provides a nurturing learning environment where academic and personal excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future**

# Charter School Board Meeting Minutes

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## Arrow Academy of Excellence School Board Meeting Minutes Recorded - October 21st, 2021

Barbara Conway at 6:07 p.m., called the meeting to order.

### MISSION STATEMENT

**Vision:**

We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction, and collaboration thrive among our students.

**Mission:**

ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL provides a nurturing learning environment where academic and personal excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future.

(Mission should always be stated to ensure the focus of any meeting is pertaining to our overall mission and that we know and understand our mission)

### MEETING PARTICIPANTS

MEMBERS	ATTENDANCE
Barbara Conway	Present
Dr. Derek Henson	Present
Chris Cherry	Absent
Miles Thomas	Absent
Preston King	Present
Loretta Webber	Present (via phone)
Dr. Bridget Lee	Absent
Brenda Youngblood	Absent
LaJoyce Harris	Absent

Keidra Duncan	Absent
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**MINUTES APPROVAL**

September minutes were reviewed, however due to a lack of a quorum, a proper motion was unable to be made.

**Board Notes**

**Voting Items:**

**Board Topics to address: Old**

**Business Closed Items:**

- Review meeting minutes for September 2021 board minutes

**New Business- Open Items**

- Financial Reporting for period ending September 31st, 2021
  - Discussion new income due to incoming Grants
  - Financials were reviewed, however due to a lack of a quorum, a proper motion was unable to be made
- Update on annual audit - Beverly Anderson, bookkeeper
- Principal’s Report: Update - Dr. Bridget Lee (due to parent teacher conference, unable to attend)
  - Discussion of Full Return to Remote Learning
  - Discussion of Updated Covid Protocols
  - Principals Report was reviewed, however due to a lack of a quorum, a proper motion was unable to be made

**Budget Discussions**

- No Budget Discussions were held during this meeting

**Principal’s Report (for Detail See Report)**

**A. School Enrollment (100) / Projected (107)**

Grade	Number of Students
KK	10
1 <sup>st</sup>	19
2 <sup>nd</sup>	19
3 <sup>rd</sup>	18

4 <sup>th</sup>	18
5 <sup>th</sup>	16

- **All classes have returned from remote learning instruction due to COVID 19 exposure.**
- Arrow Academy of Excellence Charter School was seen on the news a few weeks ago due to us having to file a waiver request with the state to be considered for a temporary transition of two classrooms from in-person to remote instruction. The news media contacted the school for questions about our waiver along with 3 other schools. We responded that we were not doing interviews. The waiver information is public record, the news media did come out to the school and interviewed parents in the car rider line one afternoon at dismissal. They did shed a good light on our school, and they talked about the practices that we are using to try and deter the cases at our school.

#### **B. School Operations**

- a. Charter School Annual Report and the Operation Score Card has been submitted.
- b. Poplar Health Care – has continued its visits for COVID testing for students & staff. The number of students and staff tested has increased for each visit.
- c. We are still in the process of hiring a school nurse and two teacher assistants.
- d. The Arrow Academy of Excellence website is being updated and should be completed by the end of the month.

#### **C. Facilities Update**

- a. Network Hardware Installation – is complete the fiber optic tower has been installed.
- b. We are in the process of getting cost estimates for the water cooler purchase and install. (Next Generation Water Bottle Refilling Stations).
- c. Dr. Lofton has located a kitchen cabinet/sink for the teacher’s lounge upstairs. She is also looking for furniture and other items to complete the teacher’s lounge.

#### **D. Calendar**

- a. October is Breast Cancer Awareness Month – students are collecting money to be donated to the National Breast Cancer Foundation, Inc. Classes will take pictures in Pink on Friday October 22<sup>nd</sup> to show support. We have been wearing Pink all month.

**Meeting Organizer:** Chair-Barbara Conway  
**Meeting Location:** Arrow Academy of  
Excellence **School District:** Shelby County  
**School #:** 901-207-1891

- b. Bullying Prevention Week – October – 18 - 22 - Students and faculty will wear Orange to promote Unity Day on Wednesday October 20<sup>th</sup>.
- c. Red Ribbon Week – Stay Drug Free – October 25<sup>th</sup> - 29<sup>th</sup>
- d. First Honors Program – Thursday October 28<sup>th</sup> - a zoom link will be provided for parents. **(K-2 – 1:15pm – 1:45pm) (3-5 – 2:00pm – 2:30pm).**

**E. Other**

- a. We received thank you notes from the family of Paris & Karis (twins), and from Mrs. White our 2<sup>nd</sup> grade teacher.
- b. Need to work with Ms. Webber on getting the credit card secured.
- c. We need to discuss ways parents can pay for aftercare either through CashApp or some form other than cash.
- d. Kitchen Updates

**Next Meeting**

**Date:** November 9th, 2021, 6:00 pm Arrow Academy of Excellence Charter School

There being no further business to be transacted, and upon motion duly made by Preston King, seconded by Loretta Webber, the meeting was adjourned at 7:12 p.m