

**Arrow Academy of Excellence**  
**February 2021 Board of Directors Meeting**  
**Agenda**

**Date:** February 11, 2021                      **Time:** 6:00 pm

**Location:** 645 Semmes St, Memphis, TN 38114 (Net Meeting Teleconference)

**Meeting Agenda: Call in number – 518-530-1840**  
**Meeting ID: 687-614-777**

**Call to Order – Barbara Conway – Board Chair**

**Old Business:**

**Review minutes from January 2021 board meeting**

**New Business**

- **Financial Reporting for period January 2021.**
- **Principal's report: Includes Plan for return to In-person learning**

**Next meeting date: March 11, 2021**

**“Since August 2017 to date we have received over \$550,000.00 in Grants and other Funds”**

**Vision**

**“We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction and collaboration thrive among our students.”**

**Missions**

**Arrow Academy of Excellence**  
**provides a nurturing learning environment where academic and personal**  
**excellence promote the development of literacy, numeracy, and social skills that**  
**help build a foundation for a successful future**

# Charter School Board Meeting Minutes

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## Arrow Academy of Excellence School Board Meeting Minutes Recorded - February 11th, 2021

Barbara Conway at 6:05 p.m., called the meeting to order.

### MISSION STATEMENT

**Vision:**

We envision Arrow Academy as a microcosm of an ideal city, where imagination, creativity, empathy, self-direction, and collaboration thrive among our students.

**Mission:**

ARROW ACADEMY OF EXCELLENCE CHARTER SCHOOL provides a nurturing learning environment where academic and personal excellence promote the development of literacy, numeracy, and social skills that help build a foundation for a successful future.

(Mission should always be stated to ensure the focus of any meeting is pertaining to our overall mission and that we know and understand our mission)

### MEETING PARTICIPANTS

MEMBERS	ATTENDANCE
Barbara Conway	Present (via phone)
Dr. Derek Henson	Present (via phone)
Chris Cherry	Present (via phone)
Miles Thomas	Present (via phone)
Preston King	Present (via phone)
Loretta Webber	Present (via phone)
Dr. Andrea Mayfield	Present (via phone)
Brenda Youngblood	Present (via phone)
LaJoyce Harris	Present (via phone)

Keidra Duncan	Present (via phone)
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## MINUTES APPROVAL

Derek Henson made a motion for approval of January minutes, Chris Cherry seconded the motion and minutes were approved.

## Board Notes

### Voting Items:

**Board Topics to address: Old**

**Business Closed Items:**

- Review meeting minutes for January 2021 board minutes

### New Business- Open Items

- **Financial Reporting for period January 2021**
  - Discussion of PNL
  - Question of Possible Issue with January 2021 Line
  - Discussion of Good Standing YTD (Year to Date)
  - Discussion of BookKeeper's Report
  - Discussion of Monthly Expenses
  - Discussion of Virtual Support Classes Expenses
  - Loretta Webber motioned to accept Financials, Derek Henson seconded, motion passed
- **Principal's Report (Includes Plan for return to in-person learning)**
  - Discussion of Projected in-person learning date
  - Discussion of Changes Made to suit In Person learning
  - Discussion of Complete In-Person Learning v Hybrid Learning Model
  - Lajoyce Harris motioned to accept Principal's Report, Chris Cherry seconded, motion passed

## Budget Discussions

- No Budget Discussions were held during this meeting

## Principal's Report (for Detail See Report)

- A. School Enrollment- No change from last month
- a) KK-19
  - b) 1<sup>st</sup>-20
  - c) 2<sup>nd</sup>-21
  - d) 3<sup>rd</sup>-19

- e) 4<sup>th</sup>-18
- f) 5<sup>th</sup>-14
- g) **Total-111**

**B. I. Return to in-person learning plans**

- 1. Projected date ????
- 2. Install ionizers to improve air quality
- 3. Survey parents of in-person hybrid model or remote learning option
- 4. Submit plan to SCHD and to OCS for approval--CLP
- 5. Review protocols for entering and exiting school building with staff and parents
- 6. Schedule training for staff to properly take temperature checks
- 7. Review all protocols if a COVID-19 case is reported

**II. Returning to school safety protocols—shared last month**

- a. Sanitation stations for all classes.
- b. Portable desktop barriers for students and teachers
- c. Touchless soap and paper towel dispensers in all restrooms
- d. Thermometers for all staff
- e. Receive monthly masks, sanitizer, gloves, wipes from

**III. Best practices to be considered**

- a. Covid Handbook on protocols signed by all
- b. Have a COVID guru---not an administrator or secretary to handle contract tracing, health department, documentation, etc.
- c. Hire a full-time nurse
- d. Hire additional TAs
- e. Have teachers either to do remote or in-person, not both

**C. Testing and Accountability/Student Achievement**

- 1. WIDA testing is scheduled for in person on Feb. 17, 23, 24
- 2. TNReady testing window is scheduled from May 3-26
- 3. Student performance and growth data generated by TCAP assessments administered in the 2020-2021 school year will not be used to assign a letter grade to schools
- 4. Tennessee Learning Loss Remediation and Student Acceleration Act (SB 7002/HB 7004)-Summer 2021
- 5. 3<sup>rd</sup> grade reading proficiency—2022-23 SY

**D. Funding**

- 1. Little Caesars fundraiser—will run from Feb. 1- Mar. 3
- 2. ESSER 2.0 Grant-Needs assessment and budget was submitted
- 3. Increased Teacher Pay for the current year

**Next Meeting**

**Date:** January 14th, 2021, 6:00 pm Arrow Academy of Excellence Charter School

There being no further business to be transacted, and upon motion duly made by Preston King, seconded by Chris Cherry, the meeting was adjourned at 7:04 p.m